

Board of Directors Meeting, Executive team Summary-October 5, 2023

Medical Director-Cindy Novella:

- We continue to build up Dr. Cary Smeltzer's schedule. Staff and patients have provided positive feedback. She has also been sharing some helpful EHR and workflow suggestions from her time at Alexander Valley.
- Our pharmacist, Mike Louis, has changed his schedule to Tuesdays and Thursdays. This has been helping get through the large amount of refill requests that come in on Monday afternoon/evening and also allows him to participate in our Tuesday staff meetings and Thursday medical department huddles.
- We have started administering flu shots at the health center. We will be requiring that all staff obtain a flu shot by the end of October or wear a mask when in contact with other staff or patients.

Operations Director- Fabiola Cornejo:

- Our only open position is for a Dentist.
- We hired a Community Health Worker who is bilingual and from Anderson Valley.
- ECW dental training is ongoing, ETA for the transition will be when all staff are trained and confident in the test environment.
- We have transitioned some AP function to Bill.com and Ananda is taking that responsibility on.
- Jennifer, the LEAN consultant, is doing one-on-one manager coaching with Juan to bring him up to speed on LEAN concepts.
- Harvest Festival will be held October 17th from 3-6pm. All board members are encouraged to participate.
- Dental is measuring no-show rates for their current LEAN project.
- We had an Active Shooter training for all-staff and may have a live drill next year with all community partners. We trained staff on mandated reporting, incident reporting and blood-borne pathogen exposure.
- We enrolled in the Dental Transformation Initiative which gives financial incentives for pediatric preventative measures.

Executive Director-Chloe Guazzone:

Key activities this month: **Solar installation, Kaiser PHMI implementation grant-business case toolkit, audit, arbitration agreement**

- The Kaiser Population Health Management Initiative (PHMI) is continuing now into the implementation phase. We've started work on the "empanelment" guidance which is the last of the strategic directions.
- We have figured out the new vaccine workflow now that "commercialization" has happened. We will have to eat the cost of some vaccine for patients who have Partnership HCP and can't get to Ukiah for a booster. The goal is to minimize change for our patients as much as possible even though it's a big change for us internally.
- SB 525 aka the minimum wage bill has passed. Governor Newsom is expected to sign the legislation. The law requires a minimum wage for clinic healthcare workers of \$21 in

June 2024, \$22 in June 2026 and \$25 in June 2027. For more information visit: <https://legiscan.com/CA/text/SB525/id/2832562>. The compensation committee is meeting in October to determine the full financial impact and raise structure.

- We applied for a grant through the state of California called the “California Supplemental Sick Leave Pay Grant”. We should qualify for \$40,000, though the amount awarded, is tied to the amount of unreimbursed Covid pay that we issued in 2022. We have not received approval yet.
- The solar project is complete and we can see that we are mostly at net-zero energy use between our solar generation and PG&E usage. We have been invited to speak at the CPCA climate action committee’s next meeting.
- I attended the Rural Roundtable. There was a lot of information on potential funding opportunities that are coming soon.
- ARCH’s LEAD program continues although we rescheduled in-person meetings due to an uptick in covid cases. We are meeting virtually for the time being.
- Partnership Healthcare Plan has changed their formula using an “equity Adjustment” for the Quality Improvement payout. This has affected us favorably in the preliminary results.

Incidents:

3 incidents-report out in PI

Visit status:

	Annual Target	Monthly Target	July	Aug	Sept	Q1 TOTAL
John Rochat	1944	162	157	165		
Mark Apfel	150	13	39	31		
Cindy Novella	1556	130	87	157		
Jess Dawdy	2032	169	181	158		
Cary Smeltzer	878	73	0	0		
Melanie Fuller	1100	92	58	135		
Amanda Farrar	699	58	60	90		
Lea Queen	924	77	60	65		
Amy Pittelkau	1000	83	103	115		
Dr. Tanglao, DDS	1194	100	99	167		
VACANT DENTIST	1658	138	87	95		
Crist Perez	0	0	2	14		
Cyd Bernstein	699	58	0	0		
Telepsychiatrist	72	6	0	0		
Aurelio Guzman	768	64	49	44		
Inactive Providers	194	16	63	0		
TOTAL	14868	1239	1045	1236		
		Unduplicated patients	2393	2410		

