

Board of Directors Meeting, Executive team Summary-April 4, 2024

Medical Director Report:

- Cherish Schwinn, our new MA, has become a permanent employee. She is a positive addition to the medical team and has quickly learned our workflows and is already performing venipuncture.
- We are starting to give Covid boosters to patients over 65 years old and patients who are immunocompromised. Four months need to have passed since the last Covid vaccine or infection to receive the booster.
- Our medical and reception teams are working together to fine tune, and standardize our rooming and discharge process. We have also moved to having each MA share an office with a provider to improve communication and efficiency.

Operations Director Report:

- Dr. Tryon has extended his contract through October.
- We are interviewing two applicants for the dental hygiene position.
- We are interviewing for a temp dental support position to fill a temporary leave.
- Fabi, Cindy, Michelle and Steph A. attended the Pop Health Management Initiative's annual conference and the Primary Care association's QI conference. There are some follow-up items that the medical team is working on.
- Rubi and Blanca are now reporting on the navigator grant through a program portal. They are reporting on the number of new MediCal enrollees and the number of patients up for redetermination whom have been retained.
- We are exploring a contract that would outsource credentialing and negotiation for private insurances for a low cost. We are currently doing this in-house with mixed success and long delays.
- Front desk continues to work on improvement projects and focus on intake training including screening for income, insurance and new race and ethnicity categories.

Executive Director Report:

- The audit was finalized and the audit committee and board approved the submission of the 2022 audit. The Prospective Payment System reconciliation was also filed for FY 22-23.
- Community Health Resource Network (CHRN) members met to discuss the "Targeted Rate Increase". This may affect CHRN's long-term operability so we are exploring options when it does go into effect. For this year, FQHC's are exempt.
- HUD sent our application to "second level review" and we are waiting to hear what the status is (need this finalized to request the funds-400K).
- The renewal grant for CalFresh was submitted.
- We are in discussion with HRSA about our final Cadre report for the building expansion. Our address changed?! We also submitted the final report for the final Expanded Covid Vaccine (ECV) grant.
- The Navigator Grant first month's reporting was submitted.
- Bridge IT and relevant are still not up and running and we have run into a number of technical challenges. Our finance reports were run out of ECW and we do not have Relevant access for Quality Improvement reports. We are meeting with QI to discuss the annual workplan.

- The Expanded Case Management (ECM) program is picking up and we have gotten the billing process figured out. We should start to see revenue from that program this month.
- We are beginning to work on the FY 24-25 budget and forecast out impacts from the minimum wage increase. There may be a delay of the law, but only until July instead of June. The compensation committee met and has guidelines to recommend but we will need to forecast them out in the budget along with visit expectations. We did discuss visit expectations in our monthly leadership team meeting.
- A contractor will repair the fence at the 13921 HWY 128 house starting at the end of April (this was budgeted).

Incidents:

Visit status:

	Q1 TOTAL	Q2 TOTAL	Januar	Feb	M
John Rochat	469	870	118	97	
Mark Apfel	74	119	0	7	
Cindy Novella	374	695	75	89	
Jess Dawdy	511	1033	164	161	
Cary Smeltzer	83	447	68	140	
Melanie Fuller	321	647	121	84	
Amanda Farrar	212	409	60	67	
Lea Queen	196	370	47	36	
Amy Pittelkau	330	593	110	44	
Dr. Tanglao, DDS	423	831	145	129	
VACANT DENTIST	248	352	144	156	
Crist Perez	16	29	1	0	
Cyd Bernstein	0	261	36	76	
Telepsychiatrist (Cayo Alba)	0	13	0	11	
Aurelio Guzman	128	228	0	0	
Inactive Providers	61	63	3	0	
TOTAL	3446	6960	1092	1097	
	2426	2560	2617	2617	

