**Anderson Valley Health Center**

**Board of Directors Meeting Agenda**

**Thursday, February 1, 2024, 5-7:00 p.m.**

**In Person and via Open Meeting**

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Topic** | **Discussion Leader(s)** | **Desired Outcome(s)** |
| 5:00-5:05 | **Call to order,**  **Establish Quorum, Approval of Agenda** | Ric Bonner, Chairperson | **Review and approve** draft February 1, 2024 meeting agenda, will move Performance Improvement to after **Board Compliance Training** |
| 5:05-5:06 | Conflict of Interest | Ric Bonner, Chairperson | Poll Board members and staff regarding any awareness of any potential or actual conflicts of interest. |
| 5:06-5:10 | Approval of January 4, 2024 Board Meeting Minutes | Ric Bonner, Chairperson | **Review and approve** January 4, 2024 meeting minutes |
| 5:10-5:25 | **Board Compliance Training** | Monica VanDeWalle  Randi Ganousis | First 2024 Quarterly training meeting with the Write Choice Network; Chapter 3-Needs Assessment;10-Quality Improvement; 21-Federal Tort Claims Act(FTCA) |
| 5:25-6:00 | **Staff Reports**  Executive Director, Medical Director and Operations Director | Chloe Guazzone  Cindy Novella  Fabi Cornejo | * Reports given, discussion |
| 6:00-6:30 | **Board Committee Reports** |  |  |
|  | Finance Committee | Eric Labowitz | * Review and discuss the December, 2023 financial reports. Upon recommendation of the Finance Committee, **approve the December, 2023 financial reports**. * **Discuss and approve** a motion to authorize purchase of $40,000 of vaccines that are above budget, some of which will be reimbursed by billing. |
|  | Performance Improvement | Marcelle Scramaglia  Mike Zaugg | * Review and discussion of latest UDS clinical measures and Clinical Dashboards (Oct, Nov, Dec Quarter) * Incidents |
|  | Outreach and Marketing Committee | Kathy Cox | * Report |
|  | Board Development and Governance | Present members: Kathy Cox  Ric Bonner  Heidi Knott  Clay Eubank | * Small group discussion on board recruitment, board staff relationship and enlivening board meetings |
|  | Executive Committee | Ric Bonner | * No activity |
| 6:30-6:35 | **New Business** |  |  |
| 6:35-6:45 | **Public Comments** |  | Receive public comments |
| 6:45-7:00 | **Items of Concern/ Interest to Board Members** |  |  |
| 7:00 | Adjournment |  | Meeting adjourned. |

Next AVHC Board Meeting will be on Thursday, March 7, 2024 at 5 p.m. via In Person or Open meeting

Rev. 1(1-1-24)