

Anderson Valley Health Center
Board of Directors Meeting Min
Thursday, October 26, 2017

Board Members		Board Members		Staff	
Ric Bonner, Chairperson	excused	Clay Eubank	excused	Chloë Guazzone, ED	X
Kathy Cox, Vice-Chair	X	Maureen Hochberg	X	Mark Apfel MD, Medical Director	X
Heidi Knott Gundling, Secretary	X	Ivan Jimenez	X	Fabiola Cornejo, Operations Director	X
J.R. Collins, Treasurer	X	Eric Labowitz	X		
Drew Colfax	X	Robert Pinoli	X		
Deborah Covey	absent	Luci Plancarte	excused		

TTime	Call to order, Establish Quorum	ACTION
5:29 pm	Kathy Cox called the meeting to order.	Meeting called to order, quorum established.
	The October meeting agenda was approved as drafted.	Board Agenda approved. Motion: Labowitz Second: Collins, All ayes
	The minutes of the September, 2017, AVHC Board meeting were approved as drafted.	September 2017 Minutes approved Motion: Colfax Second: Labowitz All ayes

TIME	DISCUSSION/REPORTS	ACTION
Executive Team / Staff Report Summary	<p>See written report</p> <p>New psychologist, Stephanie Shreve started Oct. 9 Bernie Brass MD started Oct. 16. Mark and Cindy are taking Tuesdays as administrative days.</p> <p>Staff benefits plan costs are increasing by 12% in January, 2018.</p> <p>Modular Office space options were discussed. A motion was made approve the unbudgeted expense of a rental or purchase of a modular office facility was made.</p> <p>Motion to approve an unbudgeted expenditure of up to \$11,246 for power to be brought to modular site.</p> <p>.</p> <p>There were no incidents or accident reported or notices of intent to sue filed.</p>	<p>Motion approved for buying or renting modular office space Motion: Colfax Second: Knott All ayes</p> <p>Motion approved for the cost for power to modular facility. Motion: Knott Second: Jimenez All ayes</p>
BOARD COMMITTEE REPORTS	DISCUSSION/REPORTS	ACTION
Finance Committee.	<p>Due to the lack of a quorum, the next meeting of finance committee will be scheduled for Oct, 31.</p> <p>There is a need to form an oversight committee, including a board member, to work with David Gould to set up the employee 403(b) savings plan for employees.</p>	<p>Labowitz and Colfax volunteered for the 403(b) committee.</p>

Outreach Committee	There was no meeting last month.	
Performance Improvement Committee.	Policies regarding RN approval of prescription refills were recommended for Board approval by the PI committee.	Approved a motion to adopt RN prescription refill policies Motion: Knott Second: Collins All ayes
Marketing Committee	No meeting this month	
Fundraising Committee	No meeting	
Board Development and Governance	A discussion was held regarding starting a home health aid class in conjunction with the local adult education program and junior college.	
Executive Committee	The Executive committee is looking at possible new recruits as Board members. A discussion was held regarding the establishment of an AVHC Endowment Fund. More information will be presented at the November board meeting.	
New Business	There was no new business presented.	
Public Comment	No public was present	
Adjournment	The meeting was adjourned at 6:25 p.m..	Motion: JR Second: Labowitz All ayes

Next Meeting: 5pm, Nov. 30, 2017, at the AV Health Center