**Anderson Valley Health Center**

**Board of Directors Meeting Agenda**

**Thursday, January 4, 2024, 5-7:00 p.m.**

**In Person and via Open Meeting**

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| **Time** | **Topic** | **Discussion Leader(s)** | **Desired Outcome(s)** |
| 5:00-5:05 | **Call to order,**  **Establish Quorum, Approval of Agenda** | Ric Bonner, Chairperson | **Review and approve** draft January 4, 2024 meeting agenda |
| 5:05-5:06 | Conflict of Interest | Ric Bonner, Chairperson | Poll Board members and staff regarding any awareness of any potential or actual conflicts of interest. |
| 5:06-5:10 | Approval of December 21, 2023 Board Meeting Minutes | Ric Bonner, Chairperson | **Review and approve** December 21, 2023 meeting minutes |
| 5:10-5:11 | **Board Compliance Training** | Monica VanDeWalle  Randi Ganousis | First 2024 Quarterly training meeting with the Write Choice will be February, 2024 meeting |
|  | **Annual Meeting of the Anderson Valley Health Center, Inc.** |  | * Elect the following Board members to new three-year terms: Clay Eubank and Heidi Knott * Elect the following as officers of the AVHC, Inc. for one- year terms: Bonner-Chairperson, Cox-Vice Chair, Knott-Secretary and Labowitz-Treasurer |
| 5:30-6:00 | **Staff Reports**  Executive Director, Medical Director and Operations Director | Chloe Guazzone  Cindy Novella  Fabi Cornejo | * Reports given, discussion |
| 6:00-6:30 | **Board Committee Reports** |  |  |
|  | Finance Committee | Eric Labowitz | * Review and discuss the November, 2023 financial reports. Upon recommendation of the Finance Committee, **approve the November, 2023 financial reports**. |
|  | Performance Improvement | Mike Zaugg  Chloe Guazzone | * **Review, Discuss and Approve** the Empanelment Policy and Procedure |
|  | Outreach and Marketing Committee | Kathy Cox | * Report |
|  | Board Development and Governance | Present members: Kathy Cox  Ric Bonner  Heidi Knott  Clay Eubank | * Small group discussion on board recruitment, board staff relationship and enlivening board meetings |
|  | Executive Committee | Ric Bonner | * No activity |
| 6:30-6:35 | **New Business** |  | * Strategic Plan Approval |
| 6:35-6:45 | **Public Comments** |  | Receive public comments |
| 6:45-7:00 | **Items of Concern/ Interest to Board Members** |  |  |
| 7:00 | Adjournment |  | Meeting adjourned. |

Next AVHC Board Meeting will be on Thursday, February 1, 2024 at 5 p.m. via In Person or Open meeting

Rev. 1(1-1-24)