

**AVHC Board Meeting Minutes**  
July 28, 2016

Board Members		Board Members		Staff	
Ric Bonner, Chairperson	<b>X</b>	Maureen Hochberg	<b>X</b>	Chloë Guazzone, ED	<b>X</b>
Kathy Cox, Vice-Chair	<b>Excused</b>	Walter Hopkins	<b>X</b>	Mark Apfel MD, Medical Director	<b>X</b>
Heidi Knott Gundling, Secretary	<b>X</b>	Ivan Jimenez	<b>X</b>	Fabiola Cornejo, Operations Director	<b>X</b>
J.R. Collins, Treasurer	<b>Excused</b>	Eric Labowitz	<b>Excused</b>		
Drew Colfax	<b>Excused</b>	Teresa Malfavon	<b>X</b>		
Deborah Covey	<b>X</b>	Izak Parra	<b>Excused</b>		
Clay Eubank	<b>Excused</b>	Erin Perez	<b>Excused</b>		

Topic	Time	DISCUSSION/REPORTS	ACTION
Call to order	6:07 pm	Ric Bonner called the meeting to order.	Meeting called to order, quorum established.
Agenda approval			Agenda approved. Motion: Hopkins Second: Jimenez, All ayes
Approval of June 30, 2016 Board Meeting Minutes		The June minutes were amended under the Fundraising Committee report to read that there would be no general appeal to pay down the remaining mortgage this year, but rather an appeal would focus on improving senior care and Aging-in-Place for elder citizens services in AV.	May 2016 minutes approved Motion: Covey, Second: Hopkins, All ayes.

STAFF REPORTS	TIME	DISCUSSION/REPORTS	ACTION
Executive Team / Staff Report Summary	6:10 - 6:45	<p>See attached Executive Team Summary – July 28, 2016 with reports by Medical Director Dr. Mark Apfel, Operations Director Fabi Cornejo, and ED Chloe Guazzone</p> <p>Continuing work on policies and procedures for PCMH designation.</p> <p>Two people have been hired for one year in the old Americorps positions now defined as "Health Education Specialists".</p> <p>At the suggestion of Gene Herr, Chloe met with Sequoia Senior Solutions regarding senior health services that they provide. Chloe</p>	

		<p>is researching how to collect better data on what seniors in AV need and is examining grants to help finance acquiring that information. Cooperating also are members of a valley initiative - Preparing for the Rest of Our Lives.</p> <p>There have been no incidents, complaints or pending lawsuits filed.</p>	
<b>BOARD CMTE. REPORTS</b>	<b>TIME 6:45-7:15</b>	<b>DISCUSSION/REPORTS</b>	<b>ACTION</b>
<b>Finance Cmte.</b>		<p>The fiscal year ended June 30 and finances reflect a profit for operations of \$400,000. This large increase is mainly due to increased collections of patient revenue.</p> <p>A motion was made to approve the June Financial report.</p>	<p>June 2016 financial report approved.          Motion: Hopkins          Second: Hochberg All ayes</p>
<b>Building and Grounds Committee.</b>		<p>Wally reported that he had fixed the Formica in the dental lab and the front gate as well.</p>	
<b>Performance Improvement Committee.</b>		<p>There was no formal PI committee meeting this month. However the time was used to develop Pre-natal policies and procedures.</p>	
<b>Marketing Committee</b>		<p>Ivan Jimenez reported that he and Faris started work on a pamphlet to make workers feel comfortable about coming to the Health Center, to be continued when Faris returns from his vacation. They will be contacting vineyard owners to prepare for visiting workers early in the fields and will also approach them at church on Sundays.</p>	

<b>Fundraising Committee</b>		There was no formal fundraising committee meeting this month.	
<b>Board Development and Governance</b>		There was no formal board dev. & gov. cmte meeting this month.  The 2 student board members have been unable to attend AVHC board meetings this past year due to scheduling conflicts. Next year attention will have to be paid to availability of new high school board members if they want to join the board.	
<b>New Business DSHII</b>		<b>Delivery System Health Information Investment Grant</b> This grant would help AVHC purchase and improve technology and software to better serve our community in a number of different ways related to information management. Various consultants need to be hired to train staff and manage some of the new services. We are eligible for \$43,852 from HRSA. A motion was made to approve application for this grant.  A motion was made to approve an unbudgeted contract with Susan Crocetti of Qualis Health to help us with our PCMH application. This was also listed in the DSHII grant, so we may get funding later to offset this cost if the grant is approved.	Motion: Jimenez, 2nd: Covey, All ayes.  Motion: Covey 2nd: Hopkins. All ayes.
<b>Public Comment</b>		No public comment was presented.	
<b>ADJOURNMENT</b>	7:10 pm	A motion was made to adjourn.	Motion: Knott Gundling Second: Hopkins, All ayes

Minutes: Knott Gundling

Next Meeting: 6pm, August 25, 2016, at the AV Health Center