

AVHC Board Meeting Minutes
September 24, 2015

Board Members		Board Members		Staff	
Ric Bonner, Chairperson	excused	Clay Eubank	X	Chloë Guazzone, ED	X
Kathy Cox, Vice-Chair	X	Walter Hopkins	X	Mark Apfel MD, Medical Director	X
Heidi Knott Gundling, Secretary	X	Ivan Jimenez	excused	Fabiola Cornejo, Operations Director	X
J.R. Collins, Treasurer	X	Eric Labowitz	X		
Deborah Covey	absent				

Topic	Time	DISCUSSION/REPORTS	ACTION
Call to order	6:15	Change of venue to AVHC as the Senior Center was locked	
Agenda approval		No amendments were suggested.	Motion to approve: Labowitz Seconded: Hopkins, All ayes
Review & approval of April 30, 2015 minutes			Motion to approve: Labowitz Seconded: Collins, All ayes

STAFF REPORTS	TIME	DISCUSSION/REPORTS	ACTION
Executive Team Summary		<p>See attached document with reports by Dr. Mark Apfel, Operations Officer Fabi Cornejo and ED Chloe Guazzone</p> <p>Additions: ECW (Electronic Clinical Works - software) The Spanish language portal is theoretically available, but not yet functioning for users. This is being worked on by the software vendor, eClinical Works.</p> <p>A Harvest Health Fair is being planned with participation from county agencies. Notice of this event will be given through posters, the AVA, and KZYX.</p>	

BOARD CMTE. REPORTS	TIME	DISCUSSION/REPORTS	ACTION
Finance Cmte.		As the financial information was delayed, there was no September meeting prior to the board meeting. The finance cmte. will meet on Friday, Sept. 25 at 12pm at the AVHC.	
Governance Cmte.		There was no Sept. meeting as members were busy fighting fires and bottling. However, there are one application for board membership and 2 students are showing interest in joining the board.	
Building and Grounds Cmte.		See attachment	
Performance Improvement Cmte.		The PI cmte is assigned to supervise the Quality Improvement steps. Their plan was distributed for discussion at the October board mtg. This plan was started under Interim ED Dr. Susan Smith to improve medical care at AVHC.	
Fundraising Cmte.		There was no cmte. mtg in September as the fund-raising cmte. is awaiting consensus from the finance committee and board for priorities for fund-raising. The Strategic Plan will help determine the focus. However, as it will likely take until next Spring until a SP has been finalized, in the meantime further discussions will take place with both the finance cmte and the board about a fund-raising focus for 2015.	

OLD BUSINESS	TIME	DISCUSSION/REPORTS	ACTION
Website		The public requested more timely postings on the website and improved formatting.	
NEW BUSINESS			
Americorps		Faris Gheith is the new Americorps representative at AVHC whose priority is to focus on Teen Health, including depression screening, sex education/prevention and reproductive health and raising nutrition awareness. With a degree in biology and experience with sports medicine, he will connect with the community and the school particularly through sports and possibly coach the jr. high girls basketball team. He will be supervised by Chloe and Fabi.	
STRATEGIC PLAN UPDATE		At least 4 recommendations have been received for possible facilitators for the SP process. Candidates will be sent a request for proposals and by the next board meeting we should receive their replies with their availability dates. Cox, Bonner, Eubank and Guazzone will work together to select a suitable facilitator. The SP process should be started before the end of 2015 and finished in time to guide the March/April fiscal budget.	
ADJOURNMENT	8:05		Motion: Labowitz, seconded: Collins, all ayes
Closed Session		no closed session	

Minutes: Heidi Knott Gundling

Next Meeting: 6pm, October 29, 2015, at the AV Health Center