

**AVHC Board Meeting Minutes**  
August 25, 2014

Board Members		Board Members		Staff	
Ric Bonner, Chairperson	<b>X</b>	Yadira Mendoza	<b>Excused</b>	Shannon Spiller CEO	<b>X</b>
Lynne Sawyer, Vice Chairperson	<b>Excused</b>	Maxence Weyrich	<b>X</b>	Fabiola Cornejo COO	<b>X</b>
Sandy Parker	<b>X</b>	Mayte Guerrero	<b>Excused</b>	David Gorchoff MD, Medical Director	<b>Excused</b>
Gaile Wakeman, Secretary	<b>X</b>	J.R. Collins, Treasurer	<b>X</b>	Guests	<b>X</b>
Eric Labowitz	<b>X</b>	Walter Hopkins	<b>X</b>		<b>X</b>

Topic	Time	DISCUSSION/REPORTS	ACTION
Call to order and introductions	5.30 pm		The meeting was called to order by Chairman, Ric Bonner at 5.30 pm.
Establish Quorum			Quorum established
Review and Approval of Agenda		Agenda reviewed and approved	Motion: Eric Labowitz Second: Walter Hopkins Vote: All ayes
Review & Approval of Minutes of July 28, 2014 Minutes		Minutes reviewed and approved	Minutes of the July 28, 2014 meeting approved. Motion: Gaile Wakeman Second: Sandy Parker Vote: All ayes
Medical Directors Report		New physician to start next week Aug 25th. Provider schedule has been developed. Currently developing work plan to address dispensary issues. See attached report.	Report given
Executive Directors report		Dr. Gorchoff has started his on site management. This year's AmeriCorps member Brooke will start on Sept.8 and will focus on access to care, financial, and elderly and disabled.	Report given  See attached report

Topic	TIME	DISCUSSION/REPORTS	ACTION
COO Report		Will be attending seminar 3 of the CLI program next week. Billing: Working with Vanessa to find the aging claims and working them for resubmission to help decrease bad debt write offs.	
Concerns of the Directors and Public		Meeting opened for comments and questions from community members.	See attached list of guests and summary of issues and comments.
Community Needs Assessment		Assessment will be discontinued at the end of August.	Compile results. Need to find a cutoff date to finalize the distribution of the assessment.
Financial Reports		Approval of July Financial statements  Approval of 2014-2015 Budget  Recommendation for Shannon to enter into contract with Judy Waterman for CFO services.	Motion to accept the July 2014 financial statements Motion Ric Bonner, Second, Sandy Parker Vote: All Ayes Motion to accept the 2014-2015 Budget Motion Ric Bonner, Second, Gaile Wakeman Vote: All Ayes Motion to accept the July 2014 financial statements Motion Ric Bonner, Second, Wally Hopkins Vote: All Ayes
Building and Grounds Committee		Walter Hopkins reported that the removal of all weeds will be done this week.	
Board Calendar		The Board calendar was reviewed and updated.	Any changes/additions to be sent to Fabi Cornejo

**AVHC Board Meeting Minutes**  
August 25, 2014

Topic	TIME	DISCUSSION/REPORTS	ACTION
Performance Improvement		No report PI will meet after QI has their Sept. meeting	
Confidentiality and Board Conflict of interest		Confidentiality and Board Conflict of interest are all now reviewed and signed	
Introduction Event Calendar for Logan McGhan		Calendar distributed with events around the community for Logan to meet and greet	
Closed Session			
Adjournment	7.30		Motion to Adjourn the meeting Motion: Sandy Parker, Second: Gaile Wakeman Vote: All Ayes

Note taker: Fabiola Cornejo

Next Meeting: Sept. 30, 2014