

**AVHC Board Meeting Minutes
May 19, 2014**

Board Members		Board Members		Staff	
Ric Bonner, Chairperson	X	Yadira Mendoza	excused	Diane Agee, Executive Director	X
Lynne Sawyer, Vice Chairperson	X	Maxence Weyrich	X	Dave Turner, CFO	excused
Sandy Parker	X	Mayte Guerrero	X	Mark Apfel MD, Medical Director	X
Gaile Wakeman, Secretary	X	J.R. Collins, Treasurer	X	Lucresha Renteria	X
Eric Labowitz	X	Walter Hopkins	X	Fabiola Cornejo	X
				Guests	X

Topic	Time	DISCUSSION/REPORTS	ACTION
Call to order and introductions	5.30 pm		The meeting was called to order by Chairman, Ric Bonner at 5.30 pm.
Establish Quorum			Quorum established
Review and Approval of Agenda		Agenda reviewed and approved	Motion: Walter Hopkins Second: Gaile Wakeman Vote: All ayes
Review & Approval of Minutes of April 28, 2014 Minutes		Minutes reviewed and spelling correction noted	Minutes of the April 28, 2014 meeting approved. Motion: JR Collins Second: Eric Labowitz Vote: All ayes
Executive Directors Report		Diane Agee presented a written report which described AVHC's background and the requirements from HRSA.	Copy is attached.
Concerns of the Directors and Public		Meeting opened for comments and questions from community members.	

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Medical Directors Report		Successful working interview with Logan McGhan. New dispensary management software now installed. Re-opened evening clinic. Still in need for more support staff. Annual Performance Reports done for Mid-Level providers. Mark presented a letter of dispensary support from a patient.	
Financial Reports		No report. Finance committee will meet on May 23, 2014.	
Fund Raising Committee		Ric Bonner presented a preliminary report for Pinot Fest fundraising of approximately \$25,000.00	
Board Development Committee			Sandy Parker will contact Yadira for further contact suggestions
Building and Grounds Committee		Walter Hopkins reported that he fixed a broken toilet.	
Public Relations Committee		Sandy Parker stressed the importance of other Board members sending articles to the AVA	
Community Needs Assessment		Assessment form is complete and will be mailed out and put on AVHC website as soon as formatting is completed. Assessment will be performed via Survey Monkey as well.	Diane Agee has sent this to be formatted for distribution. Assessment should be available beginning of June.

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Board Calendar		The Board calendar was reviewed.	Any changes/additions to be sent to Fabi Cornejo
Strategic Planning		Ric Bonner reported on the retreat being held on July 9, 2014.	
Performance Improvement		Closed Session	Dispensary compliance

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TOPIC	TIME	DISCUSSION/REPORTS	ACTION
Adjournment	8.30		Motion to Adjourn the meeting Motion: Lynne Sawyer, Second: Walter Hopkins Vote: All Ayes

Note taker: Fabiola Cornejo

Next Meeting: June 23, 2014