

**AVHC Board Meeting Minutes**  
**March 24, 2014**

Board Members		Board Members		Staff	
Ric Bonner, Chairperson	<b>X</b>	Yadira Mendoza	<b>excused</b>	Diane Agee, Executive Director	<b>X</b>
Lynne Sawyer, Vice Chairperson	<b>X</b>	Maxence Weyrich	<b>X</b>	Dave Turner, CFO	<b>X</b>
Sandy Parker	<b>X</b>	Mayte Guerrero	<b>excused</b>	Mark Apfel MD, Medical Director	<b>Exc.</b>
Gaile Wakeman, Secretary	<b>excused</b>	J.R. Collins, Treasurer	<b>X</b>		
Eric Labowitz	<b>phone</b>	Walter Hopkins	<b>X</b>	Guests	

Topic	Time	DISCUSSION/REPORTS	ACTION
Call to order and introductions	5.30 pm		The meeting was called to order by Chairman, Ric Bonner at 5.30 pm.
Establish Quorum			Quorum established
Review and Approval of Agenda		Ric Bonner recommended delaying the By-Law discussion to the next meeting. Maxence Weyrich requesting adding Telemedicine under New Business	Agenda adopted with the recommended additions Motion: Sandy Parker Second: Walter Hopkins Vote: All ayes
Review & Approval of Minutes of January 20, 2014 and February 17, 2014		Minutes reviewed and spelling correction noted	Minutes of the January 20, 2014 and February 17, 2014 meetings approved. Motion: JR Collins Second: Sandy Parker Vote: All ayes
Concerns of the Directors and Public		Sandy Parker expressed concern regarding donation acknowledgement letters.	Diane Agee will check with Rachel Turner
Executive Directors Report		Diane Agee presented a written report and noted that in Dr. Apfel's absence she had interviewed an MD applicant interested in working for AVHC and available to begin work in the summer after finishing his residency program. A discussion followed regarding efforts to find some subsidized housing. His CV was presented for review	Diane Agee will schedule a working interview for the MD ASAP
Topic	TIME	DISCUSSION/REPORTS	ACTION
Medical Directors Report		No report. Dr. Apfel currently on medical leave	

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Financial Reports		Dave Turner submitted the financial reports for January and February	Motion to accept the January and February, 2014 financial statements Motion JR Collins, Second, Sandy Parker Vote: All Ayes Motion to keep the recent bequest in reserve for operations and defer payment to USDA Motion JR Collins, Second, Lynne Sawyer Vote: All Ayes
Closed Session		Moved to closed session	
Return to Open session			Motion to authorize Diane Agee to contract with David Gorchoff MD (physician consultant and HRSA clinical reviewer) for the purpose of getting Technical Assistance with compliance issues related to the Pharmacy, implementing the QI Program and assessing readiness to apply for FTCA deeming. Motion Sandy Parker, Second, Lynne Sawyer Vote: All Ayes
Fund Raising Committee		Ric Bonner and Lynne Sawyer reported on various activities related to the Pinot Fest and the Beerfest and encouraged all present to assist.	Lynne Sawyer will send out a sign-up list for the Brew Fest on May 3, 2014 Pinot Fest is May 17, 2014
Board Development Committee			Sandy Parker will contact Yadira for further contact suggestions
Building and Grounds Committee		Walter Hopkins reported that he had sprayed some weeds and installed some locks on drawers.	
<b>TOPIC</b>	<b>TIME</b>	<b>DISCUSSION/REPORTS</b>	<b>ACTION</b>
Board Self- Assessment		Ric Bonner reported a written report on the results of the recent Board self-assessment.	
Public Relations Committee		Sandy Parker stressed the importance of other Board members sending articles to the AVA	

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Community Needs Assessment		Sandy Parker presented a draft of the AVHC community Needs Assessment and requested input. Several suggestions were made and a discussion followed about the best ways to distribute.	Diane Agee will get this formatted for distribution
Board Calendar		The new Board calendar was reviewed.	Any changes/additions to be sent to Fabi Cornejo
Strategic Planning		Ric Bonner reported on his recent attendance at the MCHC Board meeting and how impressed he was with the way the meeting was conducted and some of the information disseminated. Mr. Bonner suggested that the Board choose a date in June for a facilitated retreat.	Diane Agee will check with Bobbie Wunsch about her availability in June and report back at the next Board meeting
Telemedicine		Maxence Weyrich reported on a meeting he had with Dr. Sawyer at UCSF and a discussion followed regarding the possibility of establishing a telemedicine program	Maxence Weyrich will continue discussions and report back at the next Board meeting
Closed Session- CEO assessment			
Adjournment	7.30		Motion to Adjourn the meeting Motion: Lynne Sawyer, Second: Walter Hopkins Vote: All Ayes

**Note taker: Diane Agee**

**Next Meeting: April 21, 2014**