

## **Board of Directors Meeting, Executive team summary-April 27, 2017**

Medical Director-Mark Apfel:

- Ultrasound training
- QI report

Operations Director- Fabiola Cornejo

- Partnership HCP site visit

Executive Director-Chloe Guazzone:

- Recruitment firm vetting and selections made two contingency based firms and two with upfront costs. I am selecting companies who can do both the Behavioral Health Search and the MD search.
- DEEP groups will be transitioning into Health Coaching, new group to start in May
- Senior survey-working on assigning people to call seniors and conduct the survey over the phone
- LEAN training and summit in June (Fabi, Chloe, Steph), working on developing workshop for staff including activities for staff retreat
- dispensary software need to revisit new companies ECW does not allow for scanning in barcodes from medications
- Attended final CLI meeting attended in Newport Beach
- Patient Centered Medical Home (PCMH) project is ongoing with Fabi and I, meeting weekly with consultant.
- LEAN work used to do process map of dispensary. Been tough to meet! Next meeting scheduled May 1st
- Policies: 340B policies and procedures
- Paula Ridella is the compliance consultant who can assist with rewriting and organizing existing P&Ps, recommending needed policies and also work towards future HRSA site visit and getting an organizational system on the wikipage.
- Had one complaint in Dental that a patient felt persuaded to go with a more expensive treatment option. Discussed with both providers with corrective action plan.
- Building project on hold. To be discussed?
- Immigration policy, family friendly policy, Employee health services policy
- Handbook in progress

There have been no letters of intent to sue filed at AVHC. We have arranged for each provider to receive a newsletter from NorCal, our malpractice insurance provider.

