

Board of Directors Meeting, Executive team summary-January 6, 2022

Medical Director-Cindy Arbanovella:

- We continue to give Covid vaccines at the health center every Thursday and other days when there is the demand. With Leah Collins away until the second week in January, our Marcelle and our MAs have stepped up and have been coordinating and administering vaccinations. We are still giving a handful of first doses each week but are mostly giving boosters.
- The demand for testing has increased over the past month. We continue to have an hour blocked every day to test out the back of the health center. We are expecting a rise mid-January when kids return to school/many patients are back from Mexico. We are considering giving patients home testing kits to do on their own if we cannot meet the demand.
- We are shifting more patients to telehealth for the next month in anticipation of a rise in Covid cases due to the Omicron variant. We are also asking that staff wear N-95 masks when in patient contact and go back to full PPE when testing symptomatic patients for Covid19.
- Rich Jung, RN, started mid-December. He is recovering from an injury so will be doing desk-work at first but we are thrilled to have him on staff. Alex Gil, one of our MAs, will be returning from maternity leave at the beginning of this month. Luiza Savin, NP, is due to return February 7, 2022.
- We are due to have another second-year resident mid-January who will be with us for a two-week rotation.
- Matt D'Anis' 4th quarter dispensary visit took place 12/30.

Operations Director- Fabiola Cornejo:

Primary activities this month have been:

- HR activities: We had 4 new starts-Caresse started in the HR generalist position, Danner was on-boarded in the front desk, Jen started in billing and Rich started part-time in the RN position.
- We are still trying to find a replacement for Jessica in behavioral health.
- The annual finance audit for FY 21 is in progress.
- Free at-home tests arrived 12/30 and we are planning for distribution to senior center and other congregate living settings.

Executive Director-Chloe Guazzone:

Key activities this month:

1. To date we have provided 2,472 (17 in the last month) first dose Covid vaccines, 2,346 second dose vaccines and 767 3rd doses. These include 96 pediatric Pfizer vaccinations to 5-11 year olds. All Partnership patients who have not had a first dose are receiving phone calls.
2. The USDA (\$1,000,000) and Kaiser (\$200,000) grants are still pending although the kaiser grant was approved and the check is scheduled for distribution on December 30th.
3. The annual newsletter was completed this week and was mailed out on Monday December 20th. We have started to receive some donations from that.
4. I met with Amy Fawcett to discuss some reporting discrepancies and problems with Bridge-IT. We have a follow-up meeting next week.
5. We have sent an offer to a Psychiatric NP for the telepsych coverage and are waiting for her acceptance.

6. The holiday party was December 13th and was great fun, so I hear! Bonuses were distributed.
7. Various construction related items are pending including estimates for the badge entry door system and wiring as well as working with Steve about transitioning the x-ray room to the dispensary once Mark retires in February.
8. Cindy and I have met with Mark and are planning for his retirement.
9. Many Covid guidelines have changed including eligibility for boosters of 12-18 year olds and quarantine period changes. We continue to plan and offer services in response to recent changes.
10. Final revisions to the updated Human Resources Manual have been made and submitted for approval.

Contracts:

- The contract for additional full support until April was signed with Nonprofit strategies to continue support for the fundraising campaign.

HRSA:

- Current HRSA supplemental grants: The American Rescue Plan Award (ARP-A) in the amount of \$945,000 (a two-year grant). CADRE in the amount of \$1,000,000 and ARP-C in the amount of \$528,655 (a two-year grant).
- Based on our review and revision of the HPSA score data, the consultant has submitted a request to change our medical score to the state.

Collaborations:

Quality Improvement:

- Annual Visit data trend:

	Annual Target	Monthly Target	July	Aug	Sept	Q1 TO	Oct	Nov
Mark	1024	85	200	202	140	542	187	80
Luiza	1153	96	0	0	0	0	1	23
Cindy	1066	89	107	121	155	383	144	118
Pon	0	0	2	0	0	2	0	0
Jessica	1209	101	87	55	55	197	42	68
John	2007	167	219	172	170	561	116	130
Melanie	1004	84	85	61	75	221	83	72
Dr. Challa	0	0	17	7	0	24	0	0
Cristina	382	32	13	42	43	98	42	36
Lea	1450	121	50	110	123	283	92	77
Dentist	1730	144	191	61	106	0	0	0
Locum Dentist	1287	107	0	0	0	358	165	112
Dental assistant	721	60	0	0	0	0	0	18
Dental Hygienist	717	60	0	0	0	0	0	0
Case management			10	18	0	0	0	0
Locum MD					84	84	156	181
TOTAL	13750	1146	981	849	951	2753	1028	915
Unduplicated Patients:			2193	2201		2363	2325	2345

Risk management:

There were no incidents this month.