

Board of Directors Meeting, Executive team summary-May 31st , 2018

Medical Director-Mark Apfel:

- We have interviewed 2 RNs, two more are scheduled.
- We are moving forward to hire a locum dental provider.
- We have an interview scheduled with a Family Practice Physician on June 18th and 19th and another that will be sent from the recruiter shortly.

Operations Director- Fabiola Cornejo:

- We will be partnering with WIC and will be having patients be able to pick up their coupons here.
- I attended the National Association Community Health Center Migrant Agricultural Worker Conference
- Lucero our Dental Assistant has left. We hired Larissa Alvarez as a replacing Dental Assistant.
- Sarah has chosen to decrease her hours and we are looking to possibly hire another Medical Assistant
- 2 locum Dentists have been interviewed. One has declined our offer due to commute.

Executive Director-Chloe Guazzone:

General Information and Updates

The sliding-fee-scale cost survey has been translated into Spanish and will be implemented this month. Many health centers in Health Alliance of Northern California have recently undergone site visits. The two key areas they have found extensive investigation in are Sliding Fee Scale and Clinical Quality particularly for the diabetic measure. We have conducted a root cause analysis (presented by Marcelle at QI and PI in April) and have a corrective action plan documented.

HRSA

- Site visit preparation continues.
- AIMS Grant:
 - Telepsychiatry –started this month successfully.
 - Dan rolled out the substance abuse training for high school students.
 - Stephanie’s substance abuse support groups continue.
 - The Federal Tort Claims Act (FTCA) redeeming application was submitted. We are increasing our signage in the waiting room to specify that we are a deemed facility.

Collaborations

- Health Alliance of Northern CA- monthly meeting was held last week. The most pertinent policy issue we are currently facing is regarding the Governor Brown’s proposal to eliminate funds for the 340B program. There has been significant opposition and it was added back in to a newer version yesterday, however, the Governor will have the opportunity to make further edits.
- Jessica and I attended a regional ITUP meeting to discuss behavioral health coordination and access in Mendocino County. There were some good resources shared regarding free legal services and expansion

of county benefits. We are in contact with the legal aid representative to try to hold a workshop for the community.

- I am currently graduating from Leadership Mendocino and I'm sorry I am not at the Board Meeting!

Projects

- New acupuncture/chiropractic benefits- It is proposed that AVHC add the service of Acupuncture and move forward with hiring Melanie Fuller, Lac as a contracted provider 1 day per week.
- Ongoing Policy and procedure updates (all scheduled for this month's approval)
- Paula Radell is supporting the policy and procedure work of the site visit.
- The Barstow Final report was issued for \$20,000 of core support.

Contracts/Memorandum of Understanding (MOU):

- The Behavioral Health MOU has gone out to ARCH members for signature. We were awarded the CalFresh grant for less than we applied for (25,000) and MOUs have just gone out for signature and revised budgets.
- The endowment fund contract was signed and the initial payment was sent. The community Foundation is willing to help us promote the fund.

Quality Improvement:

See attached UDS summary from all HANC members.

Annual Visit data trend:

Year-to-date productivity chart							
FY17-18 YTD Visit count							
	Annual Target	Monthly target	Q1 TOTAL	Q2 TOTAL	Q3 TOTAL	April	May
Mark	2569	214	897	453	503	169	
Luiza	1200	100	0	327	583	171	
Cindy	1657	138	511	297	274	144	
Hani	893	74	288	365	337	122	
Phan (Includes Pa	2703	225	538	427	527	174	
Jessica	1096	91	371	250	242	87	
Stephanie	874	73	0	207	312	98	
Bernie/Gary	1200	100	73	345	289	0	
TOTAL	12192	1016	2678	2671	3067	965	

Risk Management:

There was one complaint that is still pending an explanation with the provider.

There were no complaints and no medical issues to report.

There have been no letters of intent to sue filed at AVHC. We have arranged for each provider to receive a newsletter from NorCal, our malpractice insurance provider.