

Board of Directors Meeting, Executive team summary-October 1st, 2020

Medical Director-Cindy Arbanovella:

- Surveillance testing has continued through September on Thursdays at the high school. Numbers have been lower than last month – usually around 40-50. Results are coming back in about 3 days.
- We had 4 positive Covid tests of patients seen at the health center this month (outside, in their vehicles). 1 additional patient was sent directly to the hospital who is Covid19+ and was admitted.
- We continue screening patient's at the door for Covid before bringing them back to a room. Patients with possible Covid symptoms are seen at the back of the health center.
- We have been stocking blood pressure cuffs and O2Sat monitors to enable more patients to do telehealth at home. Patients have been appreciative.
- Marcelle, Linda Murphy (our Rn vaccine coordinator), and I are planning a drive-through flu clinic at the high school on Wednesday, October 21, 2020. We will start giving flu shots in the health center starting in October to patients who are in for appts. After the drive-through clinic we will have a soft-reopening of our evening hours on Tuesdays and Thursdays but for flu shots only.
- Luiza and I are planning a complete inventory of the dispensary on Sunday, October 11, 2020 and Monday evening, October 12, 2020.

Operations Director- Fabiola Cornejo:

- Fabi is out on Maternity leave as of Thursday August 20th.

Executive Director-Chloe Guazzone:

Key activities this month:

1. COVID-19 response and updates: We have reopened dental and acupuncture with safety provisions in place and limitations on some types of appointments. Pon is also on paternity leave now and Carole Murphy (new dentist) is working 4 days per week.
2. The newly hired Front Desk receptionist left her position after 3 weeks.
3. The county has extended our UCSF contract through the end of the year to continue surveillance testing. We now have full access to the UCSF portal for results. We plan on continuing surveillance every Thursday. We are also planning outdoor drive-through flu shots and evening hours for outdoor flu shots.
4. The dental remodel permit was received and Oct 19th has been scheduled as demolition day.
5. The Septic and generator construction project are both complete with some very minor things still needed for the septic system.
6. There are three major projects that the teams are working on-the finance audit (September), the Partnership healthcare plan audit (October 12th) and the Patient centered medical home renewal (due February 2021).
7. Dental improvement huddles have restarted and I had a check-in with Mike De Luca.

Finance:

- The annual finance audit is in progress and will be virtual this year.
- The FY18-19 Change of Scope request was received with a very significant rate increase:

The rates and effective dates are as follows:

<u>PPS Rate</u>	<u>Effective Date</u>
\$273.70	July 1, 2018 through September 30, 2019

In addition, the rate will increase to:

\$277.81, effective October 1, 2019
\$283.09, effective October 1, 2020

To reflect the Medicare Economic Index (MEI) increases of 1.5% and 1.9%, respectively.

HRSA:

- There are three awards we are tracking in the amounts of \$52,794 (C-19), \$554,705 (CARES) and \$137,404 (ECT) from HRSA as well as the Payment Protection Program in the amount of \$355,440 (not a HRSA grant, but a federal direct deposit grant to cover payroll).
- The Cadre application was approved for the expansion of the building and to improve disaster resiliency in the amount of 1 million dollars. The building committee has reconvened to review the plans. The proposed timeline is approval of permits and readiness for construction by May 2021.

Collaborations:

- Weekly calls with the county and now all medical facilities to advocate for an adequate response county-wide to Covid including regional surveillance testing. The partnership has gotten better and we now have secured testing through the end of the year. We are also working with Tami Moss-Chandler (Health and Human Services Administration director for the county) on grant language to support clinics to provide on-going testing and outreach.
- We are providing data on no-show rates and job satisfaction to the Health Alliance in order to promote the continuation of reimbursement for virtual visits in the behavioral health department.

Quality Improvement:

- Annual Visit data trend:

	Annual Target	Monthly Target	July	Aug	Sept
Mark	1460	122	134	99	
Luiza	1877	156	101	124	
Cindy	1242	104	76	79	
Carole	0	0	0	81	
Phan	1698	142	58	46	
Jessica	911	76	74	75	
John	1374	115	137	143	
Melanie	1028	86	0	0	
Dr. Forehand	128	11	6	9	
Cristina	360	30	23	29	
Lea	914	76	137	138	
TOTAL	10992	916	746	823	
Unduplicated Patients:			2463	2435	

Risk Management: 2 incidents. One med-error, one employee sharps injury.