

**Anderson Valley Health Center
Board of Directors Meeting Agenda
Thursday, December 28, 2017 5-6:50 p.m.
AVHC Conference Room**

| Time | Topic | Discussion Leader(s) | Desired Outcome(s) |
|-------------|---|---|---|
| 5:00-5:05 | Call to order, Introductions Establish Quorum Approval of Agenda | Ric Bonner | Approve agenda |
| 5:05-5:10 | Approval of November 30, 2017 Board Meeting Minutes | Ric Bonner | Review and approve November 30, 2017 meeting minutes |
| | Staff Reports | | |
| 5:10-5:40 | Executive Director, Medical Director and Operations Director Reports | Chloe Guazzone Dr. Apfel Fabi Cornejo | Reports given, discussion |
| 5:40-6:10 | Board Committee Reports | | |
| | Finance Committee | JR Collins | <ul style="list-style-type: none"> • Review and approve the November 2017 financial reports as recommended by the Finance Committee. • Approve the AVHC Financial Policies and Procedures as recommended by the Finance committee • Approve the submittal of the FY 2018/2019 Federal Budget NCC for the 2018 Budget Period Renewal as recommended by the Finance Committee. |
| | Performance Improvement | Drew Colfax | Report on committee activities |
| | Outreach/Health Coaching committee | Fabi Cornejo | Report on Strategic Plan activities |
| | Marketing | Ivan Jimenez | Report on Strategic Plan activities |

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| | Fundraising | Ric Bonner | No Report |
| | Board Development and Governance | Clay Eubank | Report on Strategic Plan activities |
| | Executive Committee | Kathy Cox | The Executive Committee discussed; <ul style="list-style-type: none"> • Board officers and subcommittee chairs for 2018- see attached proposal • Exploring setting up an AVHC endowment fund • Establishing an oversight committee for the 403(b) plan (Guazzone, Waterman and Labowitz) |
| 6:10-6:30 | New Business | Ric Bonner | <ul style="list-style-type: none"> • Amend the AVHC bylaws to allow Board officers to serve no more than 5 consecutive terms. • Approve 2018 Place and Time Policy (Administrative) • Approve revision to Employee Handbook to add 403(b) retirement plan • Annual signing of Board member Confidentiality and Conflict of Interest policies • Notice of annual meeting to be held on January 25, 2018 <ul style="list-style-type: none"> ○ Election of Board members ○ Election of Board officers |
| 6:30-6:35 | Public Comments | | Receive public comments |
| 6:35-6:45 | Closed Session | | Discussion of a personnel issue |
| 6:45 | Adjournment | Ric Bonner | Meeting adjourned, |

Next AVHC Board Meeting will be on Thursday, January 25th, 2017 at 5 p.m. at the AVHC Conference Room