

AVHC Board Minutes
August 8, 2019

Board Members		Board Members		Staff	
Ric Bonner, Chairperson	x	Clay Eubank	x	Chloë Guazzone, ED	x
Drew Colfax Vice-Chair	x	Heidi Knott	x	Mark Apfel MD	Excused
Maureen Hochberg, Secretary	x	Ivan Jimenez	x	Fabiola Cornejo, Operations Director	x
J.R. Collins, Treasurer	x	Eric Labowitz	x	Cynthia Arbanovella FNP, Medical Director	Excused
Kathy Cox	x	Ximena Flores	Excused		
Lucy Plancarte	Excused	Misha Vega	Excused		

Call to Order & Quorum / Agenda / Minutes Approval	Action
The chairperson called the meeting to order at 5:05 p.m.	Meeting called to order, quorum established. The draft August meeting agenda was approved. Motion: Labowitz, Second: Collins, all ayes
Update regarding the Village organization	Update regarding programs and meetings of the AV Village group. Dr. Apfel will be giving a presentation this Sunday on POLST.
Conflict of Interest	The Board and Staff were polled and were not aware of any potential or realized conflicts of interest.
The draft July 11, 2019 Board minutes were reviewed and approved as presented.	Motion: Labowitz, Second: Eubank, All ayes except Knott who abstained
Board Compliance Training Lead by Mercedes Spalliero- via Phone	Chapter 4 – Required and Additional Health Services Chapter 6- Accessible Hours and Location of Operation

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Staff and Committee Reports	Reports/Discussion	Action
Executive Team / Staff Report Summary	<p>See written report for details. Medical- Dr. Ramnik Kaur will start on 8/12 Employee evaluations are currently underway. eClinicalWorks version 11 implementation is completed. AVHC will be presenting regarding LEAN methodology at the next Rural Round Table meeting. Received notice of award today for Behavioral Health Expansion grant of \$162,000!</p>	Executive Team / Staff Report Summary
Strategic Plan	Reviewed and discussed goals and work plans for the Strategic Plan objective of Get The Word Out	
Finance Committee.	<p>June 2019 Financial reports were reviewed and approved.</p> <p>Profit from operations of \$41,923 for June and a YTD profit of \$770,715 due to the Change in scope PPS rate increase.</p>	<p>The June 2019 financial report was approved. Motion: Labowitz, Second: Colfax, All ayes</p>
Performance Improvement Committee.	<ul style="list-style-type: none"> • Upon recommendation of the PI Committee, approved the credentialing of Dr. Ramnik Kaur <p>A discussion was held regarding the discrepancy in replies given on the Spanish vs. English Patient Satisfaction Surveys. We should improve the questions used to help collect more complete responses.</p>	<p>Approved Dr. Kaur Credentialing Motion: Colfax, Second: Labowitz, all ayes</p>

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Outreach and Marketing	<p>A discussion was held on creating a poster to inform the community of the services provided by the AVHC.</p> <ul style="list-style-type: none"> • Also discussed the results of the special population surveys. 	
Board Development and Governance	<p>Board Self-Assessment plan</p> <ul style="list-style-type: none"> • Responses due by August 9th via Survey Monkey <p>Will compile and discuss results at September Board meeting</p>	
Executive Committee	No scheduled meeting held	
Building Committee	<p>No meeting held in July</p> <p>Septic – Carl Rittiman assured we would receive our permit today</p> <p>Building remodel –Steve Wood working with county staff to get permit issued.</p>	
New Business	<p>A discussion was held regarding the AVHC Service area Zip Code listings that are cited in our HRSA Form 5B</p> <p>Reviewed and approved HRSA Form 5A, which has the Telepsychiatry added to our scope of services.</p> <p>Reviewed and approved HRSA Form 5B, Location and Service Area without any changes.</p>	<p>Revised HRSA Form 5A approved. Motion: Colfax, Second: Labowitz, all ayes</p> <p>HRSA Form 5B approved. Motion: Eubank Second: Cox, all ayes</p>

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	Reviewed and approved HRSA Form 5C as edited regarding home health visits.	HRSA Form 5C was approved. Motion: Labowitz Second: Knott, all ayes
Public Comments	No public was present	
Closed Session	Confidential discussions	
Adjournment	A motion to adjourn was approved at 7:17 p.m.	Meeting Adjourned Motion: Labowitz, Second: Knott, All ayes

Minutes: Cornejo

The next meeting of the AVHC Board will be on Thursday, September 5, 2019 at 5 p.m. in the Conference Room