

Board Members		Board Members		Staff	
Ric Bonner, Chairperson	X	Maureen Hochberg	Excused	Chloë Guazzone, ED	X
Kathy Cox, Vice-Chair	X	Walter Hopkins	X	Mark Apfel MD, Medical Director	X
Heidi Knott Gundling, Secretary	X	Ivan Jimenez	X	Fabiola Cornejo, Operations Director	X
J.R. Collins, Treasurer	X	Eric Labowitz	X	Dr. Hani Jamah	
Drew Colfax	X	Teresa Malfavon	X		
Deborah Covey	Excused				
Clay Eubank	Excused				

Topic	Time	DISCUSSION/REPORTS	ACTION
Call to order	6:05 pm	Ric Bonner called the meeting to order.	Meeting called to order, quorum established.
Agenda approval		2 items were added to the Agenda under New Business 1) Conflict of Interest and Confidentiality statements to be signed 2) Contract with Stephen Wood, architect for new building plans	Agenda approved. Motion: Labowitz Second: Collins, All ayes
Approval of July 28, 2016 Board Meeting Minutes			July 2016 minutes approved Motion: Collins Second: Hopkins, All ayes except for abstention by Labowitz who was absent.

STAFF REPORTS	TIME	DISCUSSION/REPORTS	ACTION
Executive Team / Staff Report Summary	6:10 - 6:45	See attached Executive Team Summary – Aug. 24, 2016 with reports by Medical Director Dr. Mark Apfel, Operations Director Fabi Cornejo, and ED Chloe Guazzone Continuing work on policies and procedures for PCMH (Patient Centered Medical Home) designation. A new Behavioral Health candidate is being interviewed. There have been no incidents, complaints or pending lawsuits filed.	

BOARD CMTE. REPORTS	TIME 6:45 7:15	DISCUSSION/REPORTS	ACTION
Finance Cmte.		<p>Although in July patient visits and patient revenue were less than budgeted and total operating expenses were greater than budgeted, the financial results for the month of July reflected a profit of \$4271.</p> <p>A motion was made to approve the July Financial report.</p>	<p>July 2016 financial report approved. Motion: Labowitz Second: Knott All ayes</p>
Building and Grounds Committee.		<p>Wally reported that he had installed a new washer and dryer and fixed a number of other minor issues.</p>	
Performance Improvement Cmte.		<p>The dental department is requesting some additional equipment to improve their services.</p>	
Marketing Committee		<p>Did not meet in August.</p>	
Fundraising Committee		<p>Did not meet in August.</p>	
Board Development and Governance		<p>Did not meet in August due to the chair person being away fighting fires.</p>	
Student Board Members		<p>We are approaching the school for new student candidates, ones whose schedules will permit them to attend board meetings.</p>	
New Business		<p>1) New annual Conflict of Interest Statements and Confidentiality</p>	

		<p>Agreements were distributed to all Board members for signing and then collected.</p> <p>2) As the AVHC is in dire need of additional space in which to offer extended services to patients, it was proposed to accept an offer by Steve Wood, one of the original architects of the last expansion of the health center, to draw up plans for an additional building to be located behind the existing one. The board requested an analysis by the ED of anticipated needs over the next decade and a graphic representation of building design plans to meet these needs before they progress to detail. The possibility of adding a second story to the new building to accommodate yet undetermined future needs was suggested. The design phase would take about 3 months to complete.</p> <p>A motion was made to authorize Chloe Guazzone to sign a contract with Steve Wood to draw up plans for this new building.</p>	
Public Comment		No public comment was presented.	
ADJOURNMENT	7:15 pm	A motion was made to adjourn.	Motion: Labowitz 2nd: Hopkins, All ayes

Minutes: Knott Gundling

Next Meeting: 6pm, Septembert 29, 2016, at the AV Health Center