

**Anderson Valley Health Center
Board of Directors Meeting Agenda
Thursday, December 5, 2019, 5-7:30 p.m.
AVHC Conference Room**

Time	Topic	Discussion Leader(s)	Desired Outcome(s)
5:00-5:05	Call to order, Introductions Establish Quorum Approval of Agenda	Ric Bonner	Approve December 5, 2019 meeting agenda
5:05-5:10	Update regarding the Village organization	Heidi Knott	Update regarding programs and meetings of the AV Village group
5:10-5:11	Conflict of Interest	Ric Bonner	Poll Board members regarding any awareness of any potential conflicts of interest.
5:11-5:13	Approval of November 7, 2019 Board Meeting Minutes	Ric Bonner	Review and approve draft November 7, 2019 meeting minutes
5:13-5:30	Board Compliance Training	Mercedes Spalliero	Chapter 5 – Clinical Staffing Chapter 14 – Collaborative Relationships
5:30-6:10	Staff Reports		
	Executive Director, Medical Director and Operations Director Reports	Chloe Guazzone Cindy Arbanovella Fabi Cornejo	<ul style="list-style-type: none"> • Reports given, discussion • PCMH Update • RCMS Update
6:10-6:25	Strategic Plan	Drew Colfax	Review and discuss goals and work plans for the Strategic Plan Direction – Improve Organizational Effectiveness
6:25-7:05	Board Committee Reports		
	Finance Committee	JR Collins	<ul style="list-style-type: none"> • Upon the recommendation of the Finance Committee, review and approve the October 2019 Financial reports
		Fabi Cornejo	<ul style="list-style-type: none"> • Review and discussion of Same Day Pay policy results to date

	Performance Improvement	Drew Colfax	<ul style="list-style-type: none"> • Upon the recommendation of the PI committee, review and approve the credentialing of Dr. Valentine, locums dentist • Upon the recommendation of the PI committee, discuss and approve the purchase of Relevant report writing software to help create more accurate QI data
	Outreach and Marketing committee	Fabi Cornejo and Ivan Jimenez	<ul style="list-style-type: none"> • Update on community wellness coordination
	Board Development and Governance	Heidi Knott	<ul style="list-style-type: none"> • Discussed Annual Meeting of AVHC Board of Directors in January <ul style="list-style-type: none"> ○ Re-elect Board members Bonner, Colfax, Cox and Plancarte ○ Election of Board Officers
	Executive Committee	Ric Bonner	<ul style="list-style-type: none"> • Discussed staffing updates <ul style="list-style-type: none"> ○ Locums dentists – Dr. Shah let go, Dr. Valentine to start December 6 ○ Dr. Rochat- working interview on Nov. 21 ○ Dr. Apfel- to have knee surgery in April • Approved signing contract with Cupples Construction for the Exam Room remodel project • Approved submitting a Change in Scope request with the state to increase our MediCal rate.
	Building Committee	Ric Bonner	<ul style="list-style-type: none"> • Selected Cupples Construction for the Exam Room Remodel project.

7:05-7:20	New Business	Chloe Guazzone Ric Bonner	<ul style="list-style-type: none"> •Discuss and approve the submitting of the Service Area Competition grant to HRSA (3 year renewal of HRSA grant) •Upon recommendation of the Executive committee discuss and approve the submittal of a Change in Scope MediCal rate request with the state based upon addition of Ophthalmology exams and Acupuncture services. •Discuss and approve an unbudgeted expense budget of \$51,028 for repairs and upgrades to the Boonville house that we purchased to be managed by the Executive Director.
7:20-7:30	Public Comments		Receive public comments
7:30	Adjournment	Ric Bonner	Meeting adjourned,

Next AVHC Board Meeting will be on Thursday, January 9, at 5 p.m. at the AVHC Conference Room

Please note that this is the **second** Thursday in January