

## **Board of Directors Meeting, Executive team summary-June 28th, 2018**

### **Medical Director-Mark Apfel:**

- We interviewed two Family Practice Physicians. Both are promising. We should have a decision by the end of the week.
- Chart review completed for Luiza.

### **Operations Director- Fabiola Cornejo:**

- Linda Murphy RN is scheduled to start July 2<sup>nd</sup>.
- Jasmine Buslett, MA started June 11<sup>th</sup>.
- We are moving forward to hire a locum dental provider who will start at the end of July.
- Credentialing process underway for RN, Acupuncturist & Dentist
- Attended the last Clinic Leadership Institute Graduation and Alumni meeting

### **Executive Director-Chloe Guazzone:**

#### **General Information and Updates**

Both the HRSA site visit and human resources interviews and hiring have been the focus of the month. We have had a development with our PPS reconciliation from 2013-14 that is a growing concern among our partners at California Primary Care Association (CPCA), Partnership Health Plan (PHP), Health Alliance of Northern California (HANC) etc. It was a topic of conversation at the Rural Roundtable and there are some new developments that will be shared shortly.

#### **HRSA**

- Site visit preparation continues.
- I have been working on contracts management including reaching out to partners for their credentialing policies as we have heard that feedback at the site visits have included this requirement.
- Mark, Fabi and I are meeting bi-weekly to review the remaining tasks and select chart reviews for the on-site portion of the visit. Please see attached site visit agenda.
- There is another call for proposal out that is due July 16<sup>th</sup>. It is also for the expansion of mental health and reduction of opiate use but it could support some of our remodel to increase access for patients seeking Medication Assisted Treatment and also increase Acupuncture access for pain management. I will be submitting that grant to the exec committee at their next meeting for approval. The funding is 150,000 in one-time funding and 100,000 to roll over to our base grant.

#### **AIMS Grant**

- Telepsychiatry –was a very smooth roll-out.
- Dan completed the substance abuse training for high school students. I have included feedback from the teachers at the bottom. The program was very well received and we would like to continue it going forward.
- Stephanie's substance abuse support groups continue.

- Potential next steps for future funding could be building in case management/ care team management of opiate/Suboxone users.

## **Collaborations**

- Health Alliance of Northern CA- monthly meeting was held at the rural roundtable. For now the update on the 340B program is that the current fiscal year budget keeps the program as is. The governor is expected to sign and must sign before July 1<sup>st</sup>. A bill to expand coverage to undocumented youth and seniors was not included in the budget but the budget compromise does include “a one-time \$5 million allocation to create a universal health care task force to explore a unified publicly funded health care system”. There was also a discussion of a federal title X domestic gag rule. It appears that health centers will need to pay for employee health insurance with non-330 money if the health insurance plan covers abortion. CPCA has released a sample policy. Some health centers have enacted the policy.
- Rural Roundtable-Good discussion of operational site visits; HRSA is looking closely at FTCA, form 5a, b, c, all vendors and contracts and credentialing and Sliding Fee Scale. The second topic was that the Department of Health Care Services (DHCS) is claiming performance improvement plan (PIP) money on PPS reconciliations which is against the current protocol. Our clinic was the first clinic that contracts with Partnership Health Plan to have performance money included (resulting in a 25K balance back to the state for that year). We will file an appeal and CPCA is requesting conversations with DHCS. The latest update is that DHCS has agreed to suspend any inclusions of PIP money until they issue guidelines. They have not said what they will do for those clinics who already received PPS reconciliations with PIP money included.
- We met with Doreen from HANC to discuss Redwood Community Health Coalition’s HRSA grant. They are interested in inviting more clinics from the north to join their Health Center Controlled Network. HRSA is pressuring an increase in member clinics.

## **Projects**

- New acupuncture benefits- Starting July 19<sup>th</sup>
- Ongoing Policy and procedure updates (all scheduled for this month’s approval)
- Paula Radell is supporting the policy and procedure work of the site visit.
- HRSA supplemental grant \$150,000 in one-time funds and \$100,000 in continuous funds.

## **Contracts/Memorandum of Understanding (MOU):**

- The CalFresh grant for less revised budget went to the county and we are waiting to hear back for the approval.
- I would like to sign a contract with a maintenance/handy person who we have identified and is the spouse of our newly hired MA. He is currently not working and would like to take on any small projects we have for the grounds and building upkeep.
- We signed the letter agreeing to do business with Wipfli in order to continue our ongoing services with Price Waterman.
- A contract was signed last month with Stratus an online translation platform.

**Quality Improvement:**

- Presentation of UDS summary from all HANC members.
- Eyepacs is up and running and Marcelle is bringing in patients for screening

Annual Visit data trend:

Year-to-date productivity chart									
FY17-18 YTD Visit count									
	Annual Target	Monthly target	Q1 TOTAL	Q2 TOTAL	Q3 TOTAL	April	May	June	TOTAL YEAR
Mark	2569	214	897	453	503	169	247		2269
Luiza	1200	100	0	327	583	171	222		1303
Cindy	1657	138	511	297	274	144	102		1328
Hani	893	74	288	365	337	122	127		1239
Phan (Includes Pa	2703	225	538	427	527	174	243		1909
Jessica	1096	91	371	250	242	87	118		1068
Stephanie	874	73	0	207	312	98	115		732
Bernie/Gary	1200	100	73	345	289	0	0		707
<b>TOTAL</b>	<b>12192</b>	<b>1016</b>	<b>2678</b>	<b>2671</b>	<b>3067</b>	<b>965</b>	<b>1174</b>		<b>10555</b>
YTD Patient count									
Baseline Dec. 31, 2015: 2650									
			October	February	March	April	May	June	Jul
				2679	2729	2750	2921		

**Risk Management:**

The complaint that was reported last month was investigated. The patient was seen by Dr. Tath for a follow-up appointment and a new treatment plan was discussed.

There was an additional complaint from a Partnership Health Plan patient who wanted his medicine to be filled by us, however he had not been seen by us. We saw him and filled his prescription in Ukiah but he wanted it here. We informed him of our policy to send non-urgent medication requests over the hill. I have made two follow-up calls to the patient to inform him of our grievance process but his voicemail is not set up.

There have been no letters of intent to sue filed at AVHC. We have arranged for each provider to receive a newsletter from NorCal, our malpractice insurance provider.