

## **Board of Directors Meeting, Executive team summary-July 26th, 2018**

### **Medical Director-Mark Apfel:**

- We interviewed two Family Practice Physicians. One offer is pending.
- Chart review completed for Luiza, Cindy and Dr. Jamah. Phan's is partially complete.

### **Operations Director- Fabiola Cornejo:**

- Linda Murphy RN started.
- We are moving forward to hire a locum dental provider who will start at the end of July.
- Credentialing process was approved for all new licensed providers and Cindy's and Mark's were renewed at PI.

### **Executive Director-Chloe Guazzone:**

#### **General Information and Updates**

Both the HRSA site visit and on-boarding of new staff have been the focus of the month.

#### **HRSA**

- Site visit preparation is wrapping up.
- Mark, Fabi and I are meeting bi-weekly to review the remaining tasks and select chart reviews for the on-site portion of the visit. Please see attached site visit agenda.
- The HRSA supplemental grant proposal was submitted in the amount of 150,000 one-time funding and \$107,500 renewed funding with the approval of the executive committee (attached in the board packet).

#### **AIMS Grant**

- Telepsychiatry –we are working to address a high no-show rate.
- Stephanie's substance abuse support groups continue.

#### **Collaborations**

- Health Alliance of Northern CA- monthly meeting was held on 7/20. Also, I attended the California Primary Care Association board committee meetings. There was much discussion of a federal title X domestic gag rule.
- Redwood Community Health Coalition (RCHC) is interested in inviting more clinics from the north to join their Health Center Controlled Network. We have an in-person meeting scheduled in August. We are already a part of their project.

#### **Projects**

- New acupuncture benefits- postponed until August. Melanie's Medi-Cal eligibility is still pending.
- Ongoing Policy and procedure updates (all scheduled for this month's approval)
- Paula Radell is supporting the policy and procedure work of the site visit.

**Contracts/Memorandum of Understanding (MOU):**

- We have an executed copy of The CalFresh grant for the amount of \$25,000.

**Quality Improvement:**

- Marcelle has been fully trained in Bridge IT and is now focusing on improving our dashboards for all patients.

**Annual Visit data trend:**

Year-to-date productivity chart										
FY17-18 YTD Visit count										
	Annual Target	Monthly target	Q1 TOTAL	Q2 TOTAL	Q3 TOTAL	April	May	June	TOTAL YEA	FINAL END OF YEAR
Mark	2569	214	897	453	503	169	247	221	2269	2487
Luiza	1200	100	0	327	583	171	222	219	1303	1721
Cindy	1657	138	511	297	274	144	102	143	1328	1471
Hani	893	74	288	365	337	122	127	36	1239	1275
Phan (Includes Pa	2703	225	538	427	527	174	243	257	1909	2166
Jessica	1096	91	371	250	242	87	118	48	1068	1116
Stephanie	874	73	0	207	312	98	115	94	732	826
Dr. McKenna (effe	1200	100	73	345	289	0	0	3	707	714
<b>TOTAL</b>	<b>12192</b>	<b>1016</b>	<b>2678</b>	<b>2671</b>	<b>3067</b>	<b>965</b>	<b>1174</b>	<b>1021</b>	<b>10555</b>	<b>11776</b>
YTD Patient count										
Baseline Dec. 31, 2015: 2650										
			October	February	March	April	May	June	July	A
				2679	2729	2750	2921	2730		

**Risk Management:**

There were two incidents this month. One was an accidental employee exposure to a bodily fluid which was appropriately followed up on by staff QI and PI committees. The other was an error committed in dental which was thoroughly discussed in PI and a corrective action plan has been documented and implemented by the dental director.

There have been no letters of intent to sue filed at AVHC. We have arranged for each provider to receive a newsletter from NorCal, our malpractice insurance provider.