

**AVHC Board Meeting Minutes
October 30, 2014**

Board Members		Board Members		Staff	
Ric Bonner, Chairperson	X	Walter Hopkins	X	Dr. Mark Apfel, Interim Medical Director	X
Lynne Sawyer, Vice Chairperson	X	Eric Labowitz	X	Fabiola Cornejo COO	X
Gaile Wakeman, Secretary	X- by phone	Yadira Mendoza	excused		
J.R. Collins, Treasurer	X	Mayte Guerrero	X	Guest, William Sterling	X
Kathy Cox	X	Maxence Weyrich	X		

Topic		DISCUSSION/REPORTS	ACTION
Call to order and introductions			The meeting was called to order by Chairman, Ric Bonner at 5:40 pm.
Establish Quorum			Quorum established
Review and Approval of Agenda		Agenda reviewed and approved	Vote: All ayes
AVHC Staffing Report		CEO Shannon Spiller's employment was terminated without cause on 10-28-14. Cindy Arbanovella returned to work on Wednesday, 10-29. Discussions regarding Dr. Logan McGhan's return to work are ongoing. There has been little interruption in patient services. Staff morale is OK. Mark Apfel to expand his hours to cover patient needs and allow for Medical Director admin time.	Report given
Operations Report		The Operations Report was given by Fabi Cornejo	Report given - attached

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Board Recruiting Efforts		We have recruited 3 more candidates for Board membership; Heidi Knott, Emilio Torrales and Deborah Covey. Several others have expressed interest. Will conduct interviews in next week or two, depending on scheduling.	Report given.
Board Committee Assignments		Reviewed list of Board Subcommittees and discussed need to make new assignments	Discussion of Board Subcommittee list - attached
Board Advisory Committees		Reviewed and discussed proposal to form Board Advisory committees	Discussion held – proposal attached
CEO Search Process		Bill Sterling presented his proposal to form a CEO search committee of Board members, staff and community members that he will chair. The group will recruit, screen and interview candidates and recommend 3 to the Board for the final selection. It is estimated to take 3 to 6 months to accomplish. In the meantime, Ric Bonner will develop a list of Interim CEO candidates.	Discussion held and Board agreed to have Bill Sterling continue to define the charter and membership and bring them back for formal approval
Approval of September Board meeting minutes		The draft minutes were reviewed and corrected as to attendance.	Revised minutes approved (attached) Motion-Sawyer, Second-Collins, all ayes

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Approval of Revised August financial report		The revised financial report for August was reviewed.	Revised August financial report approved (attached) Motion-Collins, Second-Hopkins, all ayes
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Approval of September Financial Report		The September financial report was reviewed and discussed.	The September financial report was approved (attached).The finance committee recommended approval of the report, Second-Sawyer, all ayes
HRSA Conference Call		Report was given regard the conference call with our Project Officer, Charles Brucklier, that was held at noon on October 30. The call included Agee, Renteria, Turner and Linn Hunter in addition to Bonner. Bonner gave a report of the current status of the AVHC. Brucklier expressed concern regarding compliance with HRSA governance guidelines and said he would follow up with his supervisor to see if HRSA could provide any interim CEO help.	
Approval to Execute Contracts		Discussion was held regarding pending contracts with: <ul style="list-style-type: none"> • Susan Smith for consulting services(Board-Apfel mediation) • FolgerLevin law firm for assistance with Spiller Separation agreement • Separation agreement with Spiller 	Board authorized Bonner to sign contracts. Motion-Labowitz, Second- Jimenez, all ayes
Adjournment	8:00		Motion to Adjourn the meeting Vote: All Ayes

Note taker: Ric Bonner

Next Meeting: November 25, 2014