

## Board of Directors Meeting, Executive team summary-December 17, 2015

CMO-Mark Apfel:

We have developed a Chronic Opioid Therapy policy which was approved by the PI committee this week. We may need to re-look at it since the CDC just released a new proposal with new guidelines with a lower Morphine Equivalent dose. Jessica and I will be attending a training with CHCF in January on Care Integration for Opioid-Dependent High Utilizers and Partnership Health Plan will be also having another day-long training on Chronic Opioid usage

We have submitted all the documentation regarding the temperature excursions to the VFC and are awaiting a final determination them but in conversations with them everything seems to be in order. I am currently reviewing all the charts patients who may have some receive vaccines which were considered potentially compromise and will be sending out letters to the parents explaining the situation and offering to re-vaccinate their children at no cost.

I have written up a letter for the website regarding the re-opening of the Dispensary and explaining the difference between a Dispensary and a Pharmacy.

After January 1, 2016, Medicare will start paying for Advance Care conversations. I have been asked to give a Webinar for Partnership Health Plan regarding POLST which will be done on January 20, 2016. As many of you know, California passed legislation in September for Aid in Dying but we are unsure when this legislation will become active since it was passed at a special session of the Legislature and goes into effect 90 days after the special session ends. The special session currently continues to be active and may run through June.

COO-Fabi Cornejo:

- Fabi had baby Perez weighing 7lb13oz on Wed Dec 16<sup>th</sup>.

Executive Director-Chloe Guazzone:

### CLINICAL SERVICES

- Phan would like to purchase a panorex so we are looking into space and cost (whether it can go onto the ES grant) it is roughly 20,000.

### OUTREACH

- Social Determinants grant

IT

- New server needed cost approx. 20,000. Justification provided from HIT-care
- We are meeting our MU measures as of last week!!!

## POLICIES AND PROCEDURES

- Have implemented a program to get policies and procedures in an electronic and paper format all reviewed and approved in 2016. Billing policies were reviewed and edits have been made and are awaiting my final approval.

## HR

- Draft schedule will be discussed and implemented in January for MAs, RNs.

## COLLABORATION

- ARCH, stakeholder meeting with local groups for social determinants grant

## PERFORMANCE IMPROVEMENT/QUALITY IMPROVEMENT

- Worked on dispensary policies and met with Gary Wakeman (Mark)
- FTCA deeming in progress and due Dec 31
- I attended a HEDIS data training last week in Sacramento. UDS data will be due Feb. 15<sup>th</sup> with no Fabi so this was a very important overview for me on the measures we will be reporting on.

## All Other Business

- Banking-Schwab account info has been sent, waiting to hear
- There have been no letters of intent to sue filed at AVHC. We have arranged for each provider to receive a newsletter from NorCal, our malpractice insurance provider.
- HRSA patient target was changed and was our project officer! Pt target is 3020 and project officers name is Debra Kiel-Dickens
- Card for Beth at HRSA