

AVHC Board Minutes  
July 11, 2019

Board Members		Board Members		Staff	
Ric Bonner, Chairperson	<b>x</b>	Clay Eubank	<b>x</b>	Chloë Guazzone, ED	<b>x</b>
Drew Colfax Vice-Chair	<b>Excused</b>	Heidi Knott	<b>Excused</b>	Mark Apfel MD, Medical Director	<b>x</b>
Maureen Hochberg, Secretary	<b>x</b>	Ivan Jimenez	<b>x</b>	Fabiola Cornejo, Operations Director	<b>x</b>
J.R. Collins, Treasurer	<b>x</b>	Eric Labowitz	<b>x</b>	Cynthia Arbanovella, FNP	<b>x</b>
Kathy Cox	<b>Excused</b>	Ximena Flores	<b>x</b>		
Lucy Plancarte	<b>Excused</b>	Misha Vega	<b>x</b>		

Call to Order & Quorum / Agenda / Minutes Approval	Action
The chairperson called the meeting to order at 5:05 p.m.	Meeting called to order, quorum established. The draft May meeting agenda was approved. Motion: Labowitz, Second: Hochberg, all ayes
Update regarding the Village organization	Update regarding programs and meetings of the AV Village group
Conflict of Interest	The Board and Staff were polled and were not aware of any potential or realized conflicts of interest.
The draft June 6, 2019 Board minutes were reviewed and approved.	Motion: Collins, Second: Jimenez, All ayes
<b>Board Compliance Training</b> Lead by Mercedes Spalliero- via Phone	Chapter 11 - Key Management Staff Chapter 17 - Budget After Hours coverage and contract with Tri-Cities answering service.

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Staff and Committee Reports	Reports/Discussion	Action
<b>Executive Team / Staff Report Summary</b>	See written report for details. Medical Dr. Ramnik potential start date 8/12 Employee evaluations are currently underway. eClinicalWorks version 11 implementation scheduled for 7/19 FTCA Redeeming application was submitted	Executive Team / Staff Report Summary
<b>Staff Satisfaction Survey</b>	Review and discussion of annual staff satisfaction survey. A summary report was issued. Results were much the same as last year and continue to be generally very favorable.	
<b>Strategic Plan</b>	No Reports Made	
<b>Finance Committee.</b>	May 2019 Financial report was reviewed and approved.  Profit from operations of \$44,000 for May and a YTD profit of \$728,000, due to the Change in scope PPS rate increase. \$31,000 was additional to the PPS rate increase  The proposed Same Day Pay Discount policy was presented and discussed. Upon commendation of the Finance Committee, the policy was approved. The Board requested tracking and reporting of the financial results of the policy.	The May 2019 financial report was approved. Motion: Collins, Second: Labowitz, All ayes  Approval of the Same Day Pay Policy Motion: Labowitz, Second: Collins, All ayes
<b>Performance Improvement Committee.</b>	The 2019 PHP Quality Incentive measures were presented and discussed. The measures show increased results from year to year.	

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<b>Outreach and Marketing</b>	<p>A discussion was held on creating a poster to inform the community of the services provided by the AVHC. Also discussed the results of the special population surveys.</p>	
<b>Board Development and Governance</b>	<p>Board Self-Assessments will be emailed to board this week Reponses are due by August 9 and will be collected by Survey Monkey. The results will be compiled and presented for discussion at the September Board meeting</p>	
<b>Executive Committee</b>	<p>Reviewed staffing status Worked on Strategic Plan Direction- Identify and Develop Expansion of Services, Funding and Facilities</p>	
<b>Building Committee</b>	<p>Septic – School district board to approved easement at June 24<sup>th</sup> meeting. Carl Rittiman following up with county health, ready to permit when easement filed. Requests for proposals were sent out with an August 17 due date.</p> <p>Building remodel – Submitted plans for building permit, many delays. Steve Wood working with county staff.</p> <p>Dental Health grant – No word back yet. May get mobile dental van with 2 operatories to help during remodel.</p>	
<b>New Business</b>	<p>Annual Risk Management Report presentation and discussion</p> <p>Discussed and approved Chloe signing an unbudgeted expense contract for provider housing of up to \$25,000 and a 12 month maximum term.</p>	<p>Approval of Provider Housing Contract Motion: Collins, Second: Labowitz, all ayes</p>

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	Consider moving August Board meeting from 8-1-19 to 8-8-19. All agreed to be rescheduled for the 8 <sup>th</sup> of August.	
<b>Public Comments</b>	No public was present	
<b>Adjournment</b>	A motion to adjourn was approved at 6:40 p.m.	Meeting Adjourned Motion: Labowitz, Second: Collins , All eyes

Minutes: Cornejo

The next meeting of the AVHC Board will be on Thursday, Aug 8, 2019 at 5 p.m. in the Conference Room