

Board of Directors Meeting, Executive team summary-February 4, 2021

Medical Director-Cindy Arbanovella:

- Our focus over the past month has been on the Covid19 vaccine. We finished administering the second Pfizer vaccine to AVHC staff and EMS workers.
- We have been finishing up outreach and vaccination of our over 75 population and essential workers with the Moderna vaccine. Fabi and Leah have been working hard to get people registered. We've been administering between 100 and 300 through a drive through clinic at the high school. We are still ironing out our process of efficient registration and then vaccine data entry. Staff, as well as some volunteers, have been enthusiastic to help out. There have been a few mild vaccine reactions that came up while patients were waiting after receiving the vaccine, but luckily no anaphylaxis.
- We received news that we are not eligible to participate in Project ECHO diabetes, a program consisting of training for providers/staff and data collection to improve access to care for diabetic patients in rural areas. We were accepted into the program, run through Stanford, but the funder decided they wanted a minimum of 15 type I diabetic patients involved. We are still invited to be a part of the educational component of the program but the data collection/research which was going to provide a stipend for Leah Collins and Cyd Bernstein is no longer an option. We're in discussion with Stanford to see if there are other funding options but we might continue either way.

Operations Director- Fabiola Cornejo:

- Fabi is back part-time as of Monday 1/4/21.

Executive Director-Chloe Guazzone:

Key activities this month:

1. Mobile testing through Optum-serve is not reliable. The state has not approved further testing events in our area. We are waiting to receive the color kits and may discuss starting testing up again although right now with vaccines
2. To date we have provided 658 first dose vaccines and 58 second dose vaccines. We will receive 216 first doses this week (Thursday) and will do 500 second doses next week. Volunteers are welcome!
3. The dental remodel is still in progress with some delays in the cabinetry and shipping delays of the dental equipment. There was a significant additional cost with the cabinetry.
4. The dental department is very short staffed and we decided not to continue Dr. Amador's contract given that we are lacking in support staff. We are hoping to get two new support staff hired and trained by the time we are moved into the new dental department.
5. We are beginning to work on our Uniform Data System report which is due Feb. 15th and we continue to work on Patient Centered Medical home and got a deadline extension until April.

Finance:

- The annual finance audit is in progress and is virtual this year.
- Review of end of the year donors is underway and we are updating the donor list.

HRSA:

- There are three awards we are tracking in the amounts of \$52,794 (C-19), \$554,705 (CARES) and \$137,404 (ECT) from HRSA as well as the Payment Protection Program in the amount of \$355,440 (not a HRSA grant, but a federal direct deposit grant to cover payroll). I am in communication with Wipfli about the PPP loan,

but it does not look like we are eligible as we would have to demonstrate a 25% loss in revenue between comparable quarters.

- The annual Budget Period Renewal was submitted on Jan. 8th.
- Quarterly progress reports were submitted for the three covid grants.

Collaborations:

- Weekly calls with the county continue where clinics are advocating for an adequate response county-wide to Covid including regional surveillance testing and an ethical vaccination strategy. Mark has volunteered to participate in a county-wide vaccination ethics committee to handle special requests for vaccine prioritization.
- The Health Alliance of Northern CA continues to hold weekly calls with CEOs, COOs and Medical Directors.
- ARCH continues to meet with each other monthly and with Adventist leadership monthly.

Quality Improvement:

- Annual Visit data trend:

	Q1 TO	Oct	Nov	Dec	Q2 TO	Q3 T
3						
4	Mark	339	105	151	137	
5	Luiza	331	138	93	127	
6	Cindy	255	104	87	139	
7	Carole	180	0	2*Am	151*Dr. Amador	
8	Phan	121	35	37	45	
9	Jessica	236	93	54	75	
10	John	412	177	132	162	
11	Melanie	41	52	43	69	
12	Dr. Forehand	28	11	6	1	
13	Cristina	94	43	55	44	
14	Lea	347	114	101	99	
15	TOTAL	2384	872	762	1049	
16	Unduplicate	2388	2383	2384	2365	
17				*2 termed providers		
18						

Risk Management: No incidents to report with the exception of praise and complaints about vaccines.