

Board of Directors Meeting, Executive team summary-May 6, 2021

Medical Director-Cindy Arbanovella:

Board Report 5/6/21

- We have continued Covid19 vaccinations at the high school on Thursdays. We now have easier access to our own supply of Moderna vaccines but still are getting Pfizer through the county when necessary (for kids over 16). We did a vaccine clinic aimed at high school students but unfortunately only had 30-40 students (out of 100 that were contacted). We are starting to wind down our drive-through vaccine clinics as there are not many people left to vaccinate in the valley. We will likely shift to doing vaccine batches of 10 patients once or twice a week at the health center. All staff at the clinic are working on positive messaging to patients who are resistant to getting the Covid19 vaccine.
- Becca Menert, RN, ran a BLS drill for the medical staff last month. The idea is to keep staff feeling prepared for BLS or ACLS emergencies so we can work as an efficient team. We are hoping to do this once every other month. Becca has been taking the lead as part of the emergency ops team for the medical staff. She is arranging a CPR recertification class and has started tracking staff CPR and ACLS certification dates.
- I have ordered a Cepheid point of care PCR machine with some of our Covid19 grant money. This will be able to run two samples at a time for Covid19 testing. Cepheid sells different cartridges that test for different diseases. In the fall we will be able to test for Covid19/RSV/FluA/FluB. This has a 98% accuracy on positive results (96% on negative) and can run two patient samples at a time. Results are ready in 25 minutes for positive results.
- One of our MAs, Alex Gil, will be going out on maternity leave in July. Jason Mathis is interviewing MA candidates.
- Luiza will be going out on maternity leave in September. Jason and I will be speaking to a UCSF soon-to-graduate FNP who is interested in covering. She comes highly recommended by the UCSF FNP clinical coordinator.
- We will be having a Nurse Practitioner student in June for a few week rotation. We typically have students in the spring and fall but due to Covid19 have not had any for the past year.

Operations Director- Fabiola Cornejo:

Current job openings are: Temp receptionist, Dentist, Dental Assistant, Medical Assistant.

- Two Health Information Specialist (HIS) were hired, a Registered Dental Assistant (RDA) was hired and we have made offers to two Dentists. One is up for recommendation from PI for credentialing and the other is pending.
- Mercedes held a training on FQHC requirements for new staff.
- Pon has submitted his resignation and his last day will be Wednesday June 30th.
- We got an additional \$5,000 from the community foundation for patient financial assistance (total of \$10,000) and have provided \$10,129.52 in assistance to 10 families. We are using the angel fund for anything over 10K, but have fulfilled the initial wave of requests.

Executive Director-Chloe Guazzone:

Key activities this month:

1. To date we have provided 1,995 first dose vaccines and 1,544 second dose vaccines. We have successfully transitioned to the Third Party Agreement (TPA) agreement with Blue Shield and have been receiving regular shipments.
2. The dental remodel is nearly complete with the installation of IT equipment pending.

3. We received Patient Centered Medical Home recognition!
4. Fundraising consultants have wrapped up interviews and will present to the committee on May 6th.
5. I submitted a grant request for 1 million for the AV affordable housing initiative (in partnership with the AV housing association).
6. ARP is the acronym of the month (American Rescue Plan).
7. Landscaping went in at the clinic and staff and patients are so happy!

Finance:

- The annual finance audit is in progress and all documents are under review.
- We received our Partnership HealthCare (PHC) Plan quality score (85) which was higher than last year's (70) and the dollar amount awarded was \$74,282. Although they forgot to include the PCMH amount of \$1,000.
- Please note, we are having data issues with our covid vaccines on our finance reports. Clean-up is in progress but you will see it reflected in the finance reports and the visit graph below.

Contracts:

- A contract amendment is proposed to continue LEAN work with Mike De Luca. We had 62 hours that were left on our previous contract which we will use this fiscal year, however we are proposing to add 180 hours to the contract so that we can have a staff retreat and 4 workshops this year in addition to regular coaching. This will be budgeted in the upcoming FY21-22 budget on the American Relief Plan (ARP) budget.

HRSA:

- The following HRSA grants have been spent: \$52,794 (C-19), \$554,705 (CARES) and \$137,404 (ECT) as well as the Payment Protection Program in the amount of \$355,440 (not a HRSA grant, but a federal direct deposit grant to cover payroll).
- The American Rescue Plan Award (ARP-A) was awarded in the amount of \$945,000 and is a two-year grant. Additionally HRSA has just released a call for budget proposals for ARP-C which is a grant specifically for capital improvements. AVHC is eligible to apply for \$528,655. I am working on the two budgets with the Write Choice ARP-A is due May 30th and ARP-C is due June 24th.

Collaborations:

- Weekly calls with the county and clinics are still taking place.
- The California Primary Care Association has been holding weekly webinars to work out the state vaccination efforts and advocacy messages. Also, CPCA held its launch call to discuss Alternative Payment Methodology (APM). This is a project that the state has been pushing health centers towards for many years. They have now set a target date to transition healthcare providers to APM (away from Prospective Payment System (PPS) rate payment) by 2024.
- The Health Alliance of Northern CA continues to hold weekly leadership calls and is working on APM and 340B state legislation as well as lobbying for telehealth reimbursement.
- ARCH continues to meet with each other monthly and with Adventist leadership monthly.

Quality Improvement:

- Annual Visit data trend:

	Annual Target	Monthly Target	Q1 TO	Q2 TOT	Januar	Feb	March	Q3 TO	FY TOTAL				
Mark	1460	122	339	393	119	95	146	360					
Luiza	1877	156	331	358	97	181	246	524					
Cindy	1242	104	255	330	115	49	17	181					
Carole	0	0	180	0	48	0	0	48					
Pon	1698	142	121	117	29	29	14	72					
Jessica	911	76	236	222	71	63	99	233					
John	1374	115	412	471	163	162	174	499					
Melanie	1028	86	41	164	95	75	93	263					
Dr. Challa	128	11	28	18	4	4	12	20					
Cristina	360	30	94	142	33	38	50	121					
Lea	914	76	347	314	74	81	135	290					
TOTAL	10992	916	2384	2683	848	777	986	2611					YTD visits are 7327
Unduplicated Patients:			2388		2361	2457	2064						

Risk Management: None to report