

## **Board of Directors Meeting, Executive team Summary-August 1, 2024**

### **Medical Director Report:**

- Over the past few weeks we have received many calls from patients testing positive for Covid and requesting Paxlovid prescriptions.
- Jess Dawdy, FNP, will be precepting an FNP student once a week for about 6 months starting later this month. We continue to have requests from the family medicine resident program for rotations at AVHC. We will have our next resident in a few weeks.
- We continue focusing on hypertension management as part of the Kaiser PHMI grant. We have a care gap that helps providers identify hypertensive patients that are due for nephropathy screening. We are also working with our health coaches to continue monitoring patients' home blood pressure readings.

### **Operations Director Report:**

- With Rubi now taking the manager role at the front desk, we are working on all the standard work, training documents and revisiting the phone system to ensure patient satisfaction.
- Our billing consultant, Kelly Maldonado rescheduled her visit and now will be onsite in August to support workflow and training for providers on coding.
- The ed-foundation interns wrapped up their time with AVHC.
- We are checking references for an Accounts Payable support role that we will share with Mendocino Coast Clinics.
- We have the dentist position posted.

### **Executive Director Report:**

- California Primary Care Association has put forward a ballot initiative; Prop 35. This is what was previously referred to as the "Managed Care Organization" tax. Please see attachment.
- Raises went into effect July 1 including minimum wage increases.
- The grange fire was a test of our emergency procedures. We notified the Mendocino County Emergency Ops. We used the generator for power and many patients rescheduled the afternoon of the 25<sup>th</sup>. AVHC IT staff shut servers down after closing to conserve generator fuel. Power was back on by midnight. Many staff were affected by the road closure and some were lucky to have their homes standing after the fire. We sent a final Situational Report to the county the morning of the 26<sup>th</sup>.
- We are waiting to hear about the Behavioral Health Service Expansion grant.
- The final level approval was given for the Huffman Community Project funding for 400K. We should receive instructions to draw down the money as soon as the final signed grant agreement is sent from HUD. We will send a check for \$20,500 to the housing association (our matching contribution) and keep the \$379,500 which will remove the lien on the property.
- We are starting audit prep for FY 2023.

**Incidents:** 1 medication error, 1 patient complaint, 1 volatile patient, 1 personnel matter to be discussed in closed session.

Visit status:

	Annual Target	Monthly Target	June	FY TOTAL
John Rochat	1944	162	135	1713
Mark Apfel	150	13	22	181
Cindy Novella	1556	130	60	1244
Jess Dawdy	2032	169	162	2140
Cary Smeltzer	878	73	119	1274
Melanie Fuller	1100	92	85	1284
Amanda Farrar	699	58	69	790
Lea Queen	924	77	61	736
Amy Pittelkau	1000	83	1	765
Dr. Tanglao, DDS	1194	100	99	1634
VACANT DENTIST	1658	138	69	942
Crist Perez	0	0	2	83
Cyd Bernstein	699	58	96	738
Telepsychiatrist (Cayo Alba)	72	6	6	56
Aurelio Guzman	768	64	20	335
Inactive Providers	194	16		309
<b>TOTAL</b>	<b>14868</b>	<b>1239</b>	<b>1006</b>	<b>14224</b>

\*It's worth noting we had 190 hours of PTO during the month of June

Unduplicated patients		2676
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