

AVHC Board Minutes
December 5, 2024

Board Members		Board Members		Staff	
Ric Bonner, Chairperson	x	Clay Eubank	Excused	Chloë Guazzone, ED	x
Kathy Cox, Vice-Chairperson	x	Lucy Plancarte	x	Cynthia Novella FNP, Medical Director	Excused
Eric Labowitz, Treasurer	x	Yuridia Cruz-Arrelo	x	Fabiola Cornejo, Operations Director	x
Heidi Knott, Secretary	x	Mike Zaugg	x	Donna Sherwood	x
Autumn Ehnou	Excused	Ron Gester	x	Marcelle Scramaglia	x

Call to Order & Quorum / Agenda / Minutes Approval	Action
The Chairperson called the meeting to order at 5:04 pm. Meeting was held in person at the clinic and via GoTo meeting.	Meeting called to order; quorum established. The draft December 5, 2024, meeting agenda was amended-add to New Business a board member's leave of absence; closed session, then approved. Motion: Labowitz, Second: Cox, All other ayes.
Conflict of Interest	The Board and Staff were polled and were not aware of any potential or actual conflicts of interest at this time.
The draft November 7, 2024, Board minutes were reviewed and approved as presented.	The draft November 7, 2024, minutes were approved: Motion: Cox, Second: Plancarte. All other ayes. Notice of the Annual Meeting of the AVHC Board of Directors will be held during the regular AVHC Board meeting on January 2, 2025, moving the January meeting to January 9, 2025.
Board Compliance Training	First 2025 quarterly will be February, training by the Write Choice Network (WCN)

Staff and	Reports/Discussion	Action

AVHC Board Minutes
December 5, 2024

Committee Reports		
Performance Improvement Committee	<ul style="list-style-type: none"> • Review and discussion of latest Uniform Data System (UDS) clinical measures and Clinical Dashboards (July, August, September 3rd Quarter) Marcelle Scramaglia, Quality Improvement Manager Marcelle shared the third quarter clinical measures, explaining how to interpret them and answering board member questions. The reports are included in the board meeting package. • Incident: An adolescent came in with a grandparent for a well childcare visit (WCC). Grandparent consented to the adolescent getting flu/COVID vaccines and they were given, but the parents did NOT want the child to have these vaccines, even though they had been given (with parental consent) in the past. The parents were angry and threatened litigation. Cindy spoke with the mother and the situation appears to be de-escalated at this time. We have created a new documented workflow for both front and back office for consent to treat minors and are working on a policy/procedure that reflects the changes. New procedures will be shared this week in med huddle, and the policy will be emailed to this committee. 	
Executive Team / Staff Report Summary	Medical Director-Cindy Novella, Cindy excused; Chloe presented. For complete detail, please refer to the Staff report.	Executive Team / Staff Report Summary

AVHC Board Minutes
December 5, 2024

	<p>Operations Director- Fabiola Cornejo:</p> <p>Dr. Tryon, locum dentist, is doing very well, his contract ends mid-April 2025. Working to hire an inhouse biller, presently being managed by many employees that already have positions.</p> <p>For complete detail, please refer to the Staff report.</p> <p>Executive Director-Chloe Guazzone</p> <p>Re: Physical Therapy - Chloe has spoken with Emily Patterson, a potential PT who is willing to travel, about our interest in providing PT in Boonville. Ideal would be to bill through Adventist Health in Ukiah. Emily was going to check with AH and Chloe will also follow up with her to see how we can move this forward.</p> <p>Telehealth PT is available through Partnership as Medical and Medicare members will be covered.</p> <p>For complete detail, please refer to the Staff report.</p>	
<p>Finance Committee.</p>	<ul style="list-style-type: none">• The Finance Committee will review and approve the financial reports for October 2024 October 2024 – profit from operations of \$16,940 for the month of October 2024, Year to date results a loss of \$65,839.	<p>The October 2024, Financial report was approved. Motion: Labowitz, Second: Cox, All ayes</p>

AVHC Board Minutes
December 5, 2024

<p>Outreach and Marketing</p>	<ul style="list-style-type: none"> • Outreach committee: More Senior Needs Survey responses, particularly Spanish language ones, are needed to get a better idea of what AV's elder population wants. We will revisit the numbers of responses at the next board meeting before we decide whether to tie up the survey or not. <p>A Senior Health Fair is being proposed for spring, possibly April, to be held for all AV residents at the Senior Center. The idea is to focus on including and providing transportation for the immigrant population and to have Spanish speakers available at booths providing various services. In discussion is an afternoon event with possible speakers, measuring blood pressure, blood sugar, a.o. on the spot. This event could be followed by a dinner and a social event to encourage mixing Spanish with English language speakers and to emphasize to Latinos that the Senior Center is here for them, too. We are contacting Renee Lee, the Senior Center director, to arrange this event.</p>	
<p>New Business</p>	<ul style="list-style-type: none"> • Review and approve NCC/BPR budget for our federal base grant. • Board member Autumn Ehnou has asked the board to approve a Leave of Absence for her for about one year or more due to temporary work overload with her employer. • The board briefly discussed suggestions for new board members, including high school students. To be followed up on. 	<p>Approve the NCC/BPR budget Motion: Labowitz, Second: Bonner, All other ayes. Approve the absence of Autumn Ehnou. Motion: Labowitz Second: Cruz-Arrelo, All other ayes.</p>
<p>Board</p>	<ul style="list-style-type: none"> • No Activity 	

AVHC Board Minutes
December 5, 2024

Development and Governance		
Executive Committee	<ul style="list-style-type: none"> • No activity • Chloe asked the Executive Committee to review policies, procedures, and legal issues, including a workplace violence prevention plan. A date was set for Dec. 19, 2024, at 4 pm at the health center. 	
Public Comments	<ul style="list-style-type: none"> • None present 	
Closed Session	<ul style="list-style-type: none"> • Chloe – Attorney fees 	
Items of Interest /Concern to Board Members	<ul style="list-style-type: none"> • Mike Zaugg gave a short synopsis of CA state government's plans and ideas for CA 2030 and a "Masterplan for Aging" which are supported by Governor Newsome. Senior graphics are gradually changing from being 20% to 30% of the state population, requiring changes in legislation and new agencies. A policy hub is the CA Dept. of Aging and the CA Association of Agencies on Aging (AAA). Local politicians should be asked about how the county is positioning itself to take advantage of new funding that will become available for seniors. <p>Masterplan for Aging's priorities are Housing, Health, Inclusion, Care-giving, Economic Security and Affordable Aging. Mike will send out links for more information.</p>	
Adjournment	<ul style="list-style-type: none"> • A motion to adjourn was approved at 6:58 p.m. 	Meeting Adjourned Motion: Labowitz, Second: Cox. All other ayes

Date Minutes Accepted: _____

Committee Chairman: _____

AVHC Board Minutes
December 5, 2024

Minutes: Knott and Sherwood The next AVHC Board meeting will be on Thursday, January 9, 2025, at 5:00 p.m. via in person or open meeting.