

Board of Directors Meeting, Executive team Summary-June 6, 2024

Medical Director Report:

- Michelle Ambrois, our Nurse Manager, has finished teaching reproductive health to the 5th grade. A health educator from Planned Parenthood taught reproductive health to the middle and high school.
- Our eight Redwood Room teen clinic representatives have finished the year. The six reps who were the liaisons at the high school are graduating; the two reps who were our liaisons at the middle school will be returning for another year and will move up to be the liaisons at the high school. Cyd Bernstein is working on recruiting two more students who will be promoting the teen clinic at the middle school.
- We had another medical resident from the family residency program who rotated through for two weeks. We will have a second year resident in August and then likely a third year resident in September.

Operations Director Report:

- We have two dentist candidates who withdrew their applications and are moving forward with the dental hygienist who has signed her offer letter. Her start date depends on when she receives her license.
- The dental locum contract was terminated effective Jun 13th due to short support staff in Dental. 1 DA will be out in August and is working on a limited function and 1 resigned due to relocating to Ukiah.
- The Federal Trade Claims Act (FTCA) deeming application is due on June 24th so we are working on gathering the documents for that.
- We are working with front desk staff and billing staff to correct common errors that we are seeing (for example; no address listed for the patient).
- The admin department is meeting to carry LEAN work forward. We have revised our visual boards and are following up on several of the improvement projects that we started to assess how stable they are. We have two receptionists out on medical leave.
- I attended the CPCA finance conference along with Lupita and Rubi to support finance and billing operations.
- The last LEAD leadership training was held virtually. This concludes a 1-year leadership training for Mendocino county FQHC managers and directors.
- Our billing consultant, Kelly Maldonado, will be onsite in June to support workflow and training for providers on coding.

Executive Director Report:

- There are some large threats to our financial stability occurring at the state level. The governor's two-year budget has a 75 billion dollar deficit. He has pledged to protect MediCal expansion but is threatening to take away the Navigator program as well as some additional benefits that we receive. Included is the Managed Care Organization (MCO) Tax which he had initially said he would use to help us meet the new minimum wage requirement.
- The minimum wage increase to \$21 may be postponed to July 1 (1 month). It has not been voted on yet.
- Admin has been meeting with each department and providers to discuss the budget

for next year and ways to improve schedule efficiency. There are several strategies we can use to reduce costs next year and we are working on many of them. For example, I am writing the Behavioral Health Service Expansion Grant. Monica from Write Choice Network will review it but will not charge the full cost. This grant could provide up to 600K for year 1 and 500K for year 2 beginning in September.

- We are planning for the All staff retreat in September. Lori Lewis will facilitate for us. Also, Harvest fest will take place on October 22nd. Please mark your calendars.
- The FY24-25 budget was completed and is up for approval tonight.
- Marcelle attended a data analytics in-person meeting with Aliados Health. Relevant had a large presence there and presented as well as Partnership who presented on health equity.
- The QI and medical team met with the Population Health Management Initiative (PHMI) coach for “populations of focus” yesterday with the new Subject Matter Expert (SME). She was great and is a SF based physician. She is working with our team on documented workflows for hypertension patients.
- Still no news from HUD on the 400K.
- The Enhanced Care Management (ECM) program is picking up and we have gotten the billing process figured out.
- Fabi and I attended the regional Rural Roundtable in Redding. It was held specifically for executive staff to discuss the current financial challenges we are all facing and to generate innovative ideas for financial stewardship.
- Finally, I will be on vacation from June 10-30th! Please direct any issues to Fabi.

Incidents: 2 medication errors 1 employee injury/exposure, 1 patient complaint, 1 patient incident

Visit status:

	Q1 YTD tot	Q2 YTD tot	January	Feb	March	Q3 YTD tot	April	May	June	FY TOTAL
John Rochat	469	870	118	97	148	1233	161			
Mark Apfel	74	119	0	7	14	140	17			
Cindy Novella	374	695	75	89	97	956	100			
Jess Dawdy	511	1033	164	161	189	1547	213			
Cary Smeltzer	83	447	68	140	134	789	166			
Melanie Fuller	321	647	121	84	115	967	135			
Amanda Farrar	212	409	60	67	70	606	70			
Lea Queen	196	370	47	36	69	522	81			
Amy Pittelkau	330	593	110	44	1	748	16			
Dr. Tanglao, DDS	423	831	145	129	159	1264	137			
VACANT DENTIST	248	352	144	156	83	735	171			
Crist Perez	16	29	1	0	22	52	13			
Cyd Bernstein	0	261	36	76	83	456	73			
Telepsychiatrist (Cayo Alba)	0	13	0	11	5	37	5			
Aurelio Guzman	128	228	0	0	18	246	27			
Inactive Providers	61	63	3	0	0	58	0			
TOTAL	3446	6960	1092	1097	1207	10356	1385			
	2426	2560	2617	2617	*no change, relevant is u	2676				

