

Board of Directors Meeting, Executive team Summary-March 7, 2024

Medical Director Report:

- We have a new MA, Cherish Schwinn, who is covering for Evelyn Najera who is out on leave until the end of March.
- We have had a number of weeks short staffed with people out sick. We have managed to meet our patients' needs with many of our staff wearing multiple hats.
- We are waiting to receive guidance from CA department of Public Health (CDPH) and the county on Covid booster vaccines for patients over 65.
- UCSF Geriatric Workforce Enhancement Program presented to our February provider meeting about the 4Ms of geriatric care: Medication, Mentation, Mobility, what Matters.

Operations Director Report:

- Dr. Tryon has extended his contract through October.
- Amy (Dental Hygienist) resigned and we have the position open with a potential applicant.
- We have 3 staff out on medical leave and are working on filling with temporary positions for coverage. We have filled the temp Medical Assistant position.
- Fabi, Cindy, Michelle and Steph A. Will travel to the Pop Health Management Initiative's annual conference and the Primary Care association's QI conference this month.
- We are working on a Calfresh outreach project to identify mixed immigration status families and enroll them. Also, we have strengthened the food bank partnership with Blanca, our Community Health Worker (CHW) attending most distributions.

Executive Director Report:

- Audit is still pending, Judith said they should have the draft by the end of this week.
- The annual Uniform Data System report was submitted. Results will be presented next meeting.
- Todd Crabtree from the Community Development Commission of the county was assigned our grant application for review and we have sent all the corrections on our application to HUD. The next step is for Todd to sign off in the HEROs system, HUD to review and approve and then we can request the funds (400K).
- Calfresh 3year grant application is up for renewal and I am working on the grant application.
- The Navigator Grant has begun and we are slowly learning how they will need us to report all the data. It involves signing up for a new electronic platform and uploading our data monthly.
- The contract was signed for the "Azure blob data dump" to carry data from ECW to Bridge IT and relevant. However, right now we do not have access to either system. This will affect finance reports and QI reports this month.
- We received a 90 day extension for the Patient Centered Medical Home recertification since Marcelle is going out on leave for 6 weeks starting next week.
- The Expanded Case Management (ECM) program is picking up and we have gotten the billing process figured out. We should start to see revenue from that program this month.

Incidents:

No incidents to report

Visit status:

	Q1 TOTAL	Oct	Nov	Dec	Q2 TOTAL	January	Feb
John Rochat	469	73	149	179	870	118	
Mark Apfel	74	0	12	33	119	0	
Cindy Novella	374	127	108	86	695	75	
Jess Dawdy	511	159	159	204	1033	164	
Cary Smeltzer	83	120	141	103	447	68	
Melanie Fuller	321	130	95	101	647	121	
Amanda Farrar	212	72	64	61	409	60	
Lea Queen	196	62	54	58	370	47	
Amy Pittelkau	330	78	93	92	593	110	
Dr. Tanglao, DDS	423	173	129	106	831	145	
VACANT DENTIST	248	0	0	106	352	144	
Crist Perez	16	2	9	2	29	1	
Cyd Bernstein	0	90	54	117	261	36	
Telepsychiatrist (Cayo Alba)	0	1	3	9	13	0	
Aurelio Guzman	128	26	32	42	228	0	
Inactive Providers	61	0	0	0	63	3	
TOTAL	3446	1113	1102	1299	6960	1092	
	2426	2496	2521		2560	2617	

