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| Board Members |  | Board Members |  | Staff |  |
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| Ric Bonner, Chairperson | **x** | Clay Eubank | **Excused** | Chloë Guazzone, ED | **x** |
| Kathy Cox, Vice-Chairperson | **x** | Lucy Plancarte | **x** | Cynthia Novella FNP, Medical Director | **x** |
| Eric Labowitz, Treasurer | **x** | Yuridia Cruz-Arrelo | **Excused** | Fabiola Cornejo, Operations Director | **x** |
| Heidi Knott, Secretary | **x** | Mike Zaugg | **Excused** | Donna Sherwood | **x** |
| Autumn Ehnow | **x** | Ron Gester | **x** | Estephany Arias | **x** |
| Tricia Anguiano Rubin | **x** |  |  | Blanca Mendoza | **x** |
|  |  |  |  | Randi Ganousis, WCN | **x** |
|  |  |  |  | Holly Kida, WCN | **x** |

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| Call to Order & Quorum / Agenda / Minutes Approval | Action |
| The Chairperson called the meeting to order at  5:03 pm. Meeting was held in person at the clinic and via GoTo meeting. | Meeting called to order; quorum established.  The draft May 2, 2024 meeting agenda was amended, move New Business before Committee reports and add Compensation Committee minutes to Finance Committee report; then approved  Motion: Knott, Second: Labowitz All ayes. |
| Conflict of Interest | The Board and Staff were polled and were not aware of any potential or actual conflicts of interest at this time. |
| The draft April 4, 2024 Board minutes were reviewed and approved as presented. | The draft April 4, 2024 minutes were approved. Motion: Cox, Second: Plancarte. Bonner Abstained. All others ayes. |
| Clinic Outreach Staff | Estephany (Steph) Arias and Blanca Mendoza discussed their outreach work for the clinic. Usually a patient is referred to them after a visit at the clinic. They work with the patient i.e. transportation, financial, explaining documents, signing up for programs like Medi-cal and WIC; in both Spanish and English. They work to connect with patients in need with lots of phone calls, connecting at the food bank, just to name a few. Rubi Castillo begins the process of helping patients signing up for Medi-cal and then the care team can take from there. They work with patients regardless if able to pay. Partnership does have a program Expanded Case Management (EMC) which pays the clinic for these services, if patient is signed up. Steph said they work to gain patient trust and they are integrated into this community. |
| **Performance Improvement Committee** | One incident: Dental department, dental assistant injured, no wound, was iced, no claim filed.  **Postponed to June Board Meeting**: Review and discussion of latest UDS clinical measures and Clinical Dashboards (Jan, Feb, March) Quarter |
| **Board Compliance Training** | Second 2024 quarterly training by the Write Choice Network (WCN) with Randi Ganousis and Holly Kida.  Chapter 10-Quality Improvement\Assurance  Chapter 21-Federal Tort Claims Act (FTCA) Deeming Requirements. The FTCA requirements are presently in the works and will be submitted six months before the coverage begins.  Copies of the chapter detail sent in separate email to board for review. |

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| Staff and Committee Reports | Reports/Discussion | Action |
| **Executive Team / Staff Report Summary** | **Medical Director-Cindy Novella**  The county masking order ended April 30, 2024 and will be reinstated October 2024  For complete detail, please refer to the Staff report.  **Operations Director- Fabiola Cornejo:**   * Of the two dentists that have applied, one has declined to continue because of taking another position. * Dental Hygienist hiring in process.   For complete detail, please refer to the Staff report.  **Executive Director-Chloe Guazzone**   * All staff retreat will be held September 10, 2024. Harvest Fest is a Tuesday from approx. 3pm to 6pm, specifics at later date * Correction, not PPS but rather 990, discussed under new business.   For complete detail, please refer to the Staff report. | Executive Team / Staff Report Summary |
| **New Business** | * **Review and approve** submittal of the IRS Form 990 for 2024   **Form is Confidential, board review ONLY**  Interesting comparison of the last two years regarding grant money   * **Review and approve** revised Medicare PPS rates for 2024 – Retroactive to May 1, 2024 Rise in PPS rates yearly, Medicare codes only, clinic increase used is an average of what other health centers stating.   Documents to review are in board package for this meeting | The submittal of the 2024 IRS Form 990 was approved. Motion: Labowitz, Second: Gester, All ayes  The revised 2024 Medicare PPS rates were approved. Motion: Labowitz, Second: Cox, All ayes |
| **Finance Committee.** | * Upon the recommendation of the Finance Committee, review and approve the financial reports February and March, 2024 please review board attachments for details. * February 2024 – loss from operations of $85,372 for the month of February 2024, Year to date results a loss of $103,588 * March 2024 – loss from operations of $89,709 for the month of   March 2024, Year to date results a loss of $193,297   * Compensation Committee minutes review and discussion.   Committee members: Autumn, Misha, Chloe, Fabi, Rachel  Chloe gave some insight with the Executive Director Report  Look at ways to increase income: Chloe has been  talking with department heads on increasing patient visits. Discussions and ideas regarding patient visit “no shows” and how to fill the schedules with minimum not show taking place.  The committee is moving forward in a thoughtful way to build a proactive structure, looking at conservative increases, not touching employee benefits for the first year. Potential cuts may need to be made. | The February 2024 financial reports were approved. Motion: Labowitz, Second: Plancarte, All ayes  The March, 2024 financial reports were approved. Motion: Labowitz, Second: Cox, All ayes  **Discuss Fundraising at next board meeting.** |
| **Outreach and Marketing** | * No activity |  |
| **Board Development and Governance** | * No activity |  |
| **Executive Committee** | * No activity |  |
| **Public Comments** | * None present |  |
| **Items of Interest /Concern to Board Members** | * Heidi Knott discussed the committee needs are that are on the board agenda. Ric Bonner will poll board members regarding the two committees- Board development and Governance and Executive, then move forward. * Autumn Ehnow discussed the Federal OSHA proposal for volunteer firefights and EMT regarding Personal Protective Products, costs involved and increased training requirements; how would directly affect our clinic. | Ric to send polling survey |
| **Adjournment** | * A motion to adjourn was approved at 6:52 p.m. | Meeting Adjourned  Motion: Labowitz,  Second: Cox, All ayes |

Date Minutes Accepted:

Committee Chairman: \_\_\_\_\_\_\_\_\_

Minutes: Sherwood The next AVHC Board meeting will be on Thursday, June 6, 2024 at 5:00 p.m. via in person or open meeting.