

**Anderson Valley Health Center  
Board of Directors Meeting Agenda  
Thursday, November 7, 2024, 5-7:00 p.m.  
In Person and via Open Meeting**

<b>Time</b>	<b>Topic</b>	<b>Discussion Leader(s)</b>	<b>Desired Outcome(s)</b>
5:00-5:05	<b>Call to order, Establish Quorum, Approval of Agenda</b>	Ric Bonner Chairperson	<b>Review and approve</b> draft November 7, 2024, meeting agenda
5:05-5:06	Conflict of Interest	Ric Bonner Chairperson	Poll Board members and staff regarding any awareness of any potential or actual conflicts of interest.
5:06-5:10	Approval of October 3, 2024 Board Meeting Minutes	Ric Bonner Chairperson	<b>Review and approve</b> October 3, 2024, meeting minutes
	Staff introduction	Staff member	Staff member introduce themselves and explain their role at the clinic. <b>Michelle Ambrois, R.N. - Nurse Manager</b>
5:10-5:25	<b>Board Compliance Training</b>	Monica VanDeWalle Randi Ganousis Holly Kida	<b>Fourth</b> 2024 Quarterly training meeting with the Write Choice Network <ul style="list-style-type: none"> <li>• Forms 5A, 5B, 5C, and Service Area Map</li> </ul>
5:25-6:00	<b>Staff Reports</b> Executive Director, Medical Director and Operations Director	Chloe Guazzone Cindy Novella Fabi Cornejo	<ul style="list-style-type: none"> <li>• Reports given, discussion</li> </ul>
6:00-6:30	<b>Board Committee Reports</b>		

	Finance Committee	Eric Labowitz	<ul style="list-style-type: none"> <li>• Review and discuss the September 2024 financial reports</li> <li>• Fundraising committee: Knott, Cruz-Arrelo and Gester</li> </ul>
	Performance Improvement	Mike Zaugg	<ul style="list-style-type: none"> <li>• <b>Review, Discuss and Approve</b> the following Policies and Procedures: HIPAA - HEALTH INFORMATION PRIVACY AND SECURITY and PATIENT CONFIDENTIALITY</li> <li>• Incidents</li> </ul>
	Outreach and Marketing Committee	Kathy Cox	
	New Business		<ul style="list-style-type: none"> <li>• <b>Review the</b> Employee Handbook</li> <li>• <b>Master Fee Schedule</b></li> </ul>
	Board Development and Governance		<ul style="list-style-type: none"> <li>• No activity</li> </ul>
	Executive Committee	Ric Bonner	<ul style="list-style-type: none"> <li>• No activity</li> </ul>
6:35-6:45	<b>Public Comments</b>		Receive public comments
	<b>Closed Session</b>		<b>Approve</b> the 2024 Performance Appraisal for Chloe Guazzone and salary action
6:45-7:00	<b>Items of Concern/ Interest to Board Members</b>		
7:00	Adjournment		Meeting adjourned.

Next AVHC Board Meeting will be on Thursday, December 5, 2024 at 5 p.m. via In Person or Open meeting

Rev. 1(10-1-24)