

AVHC Board Minutes
June 4, 2026

Board Members		Board Members		Staff	
Ric Bonner, Chairperson	x	Clay Eubank	LOA	Chloë Guazzone, ED	Excused
Kathy Cox, Vice-Chairperson	Excused	Lucy Plancarte	Excused	Cynthia Novella FNP, Medical Director	x
Eric Labowitz, Treasurer	x	Yuridia Cruz-Arrelo	Excused	Fabiola Cornejo, Operations Director	x
Heidi Knott, Secretary	x	Mike Zaugg	Excused	Donna Sherwood	x
Autumn Ehnou	x	Ron Gester	x	Marcelle Scramaglia	x
Aliya Anguiano Rubio	x	Susan Smith	x		

Call to Order & Quorum / Agenda / Minutes Approval	Action
The Chairperson called the meeting to order at 5:05 pm. Meeting was held in person at the clinic and via GoTo meeting.	Meeting called to order; quorum established. The draft June 4, 2026, meeting agenda was approved. Motion: Labowitz Second: Gester All ayes.
Staff Introduction	Melissa Marshall, MD Leadership Advisor, Strategist, and Family Physician Melissa is working closely with Cindy, our Medical Director. Melissa told the board about her past and current employment. In 2024 she moved to in Boonville. Melissa cares deeply about the work she does with healthcare. Board members introduced themselves and how long they have been on the board.
Conflict of Interest	The Board and Staff were polled and were not aware of any potential or actual conflicts of interest at this time.
The draft May 7, 2026, Board minutes were reviewed and approved as presented.	The draft May 7, 2026, minutes were approved. Motion: Smith, Second: Gester. All other ayes.

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Board Compliance Training	Third 2026 quarter, August training by the Write Choice Network (WCN)
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Staff and Committee Reports	Reports/Discussion	Action
Performance Improvement Committee	• Reports, graphs, the latest Uniform Data System (UDS) clinical measures and Clinical Dashboards (Jan, Feb, March) 1st Quarter 2026 and 2025 QIP results, included in the board packet. • Marcelle discussed the Partnership Quality Improvement Scores (QIP), she said they were the best scores ever! We scored #22 out of 388 health centers with a score of 94%, resulting in a \$124,199.68 QIP check. • Marcelle explained that all the staff members play a part in collecting the data for the measures. Marcelle explained the measures as questions were asked by Board Members. • Review and approve the 2026/2027 PI/QI plan. Discussion on how the PI plan specifically addresses gaps in care for our Migrant and Seasonal Farmworkers (MSFW) patients. Will be looking to track patient complaints in more detail, informal vs. formal complaints as a future goal. • Incidents -Patient complaint: Patient upset with process for outside lab draws. Marcelle left message for patient, who never called back. Continue discussion on how to explain to patients how outside orders work, which are outside of the clinic's usual procedure.	Approve the 2026/2027 PI/QI plan. Motion: Smith, Second: Gester, All ayes

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	-HIPAA breach: Referral issue, patient received more than their personal referral. Followed up with patients, patients understood. Looking to have more printers so that multiple patient referrals are not stacking up on the same printer. • 2026 AVHC Patient Experience Survey, may have more discussion at later date. Results included in board packet.	
Executive Team / Staff Report Summary	Combined report: Medical Director-Cindy Novella Operations Director- Fabiola Cornejo Executive Director-Chloe Guazzone For complete details, please refer to the Staff report in board packet.	Executive Team / Staff Report Summary .

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Finance Committee.	• Upon the recommendation of the Finance Committee, review and approve the financial reports April 2026 please review board attachments for details. • April 2026 –loss from operations of \$31,158. for the month of April 2025, Year to date results a loss of \$1,633.	The April 2026 financial reports were approved. Motion: Gester, Second: Labowitz, All ayes
Outreach and Marketing		
Executive Committee		
New Business	• Discuss the draft for the Fiscal Year 2026-2027 Revenue and Expense budget. Upon a recommendation from Finance Committee, approve the base draft Revenue and Expense budget. • FYI, Submit Federal Tort Claims Act (FTCA) renewal by 6/26/26.	Approved the base fiscal draft for 2026/2027 budget. Motion: Gester, Second: Smith, All ayes
Board Development and Governance	• No activity	
Public Comments	• None present	
Items of Interest /Concern to		

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Adjournment	• A motion to adjourn was approved at 6:28 p.m.	Meeting Adjourned Motion: Labowitz, Second: Smith. All ayes

Date Minutes Accepted: _____

Committee Chairman: _____

Minutes: Sherwood The next AVHC Board meeting will be on Thursday, July 2, 2026, at 5:00 p.m. via in person or open meeting.